



***Title VI Civil Rights Program
& MPO Non-Discrimination Policies***

***FY2025-FY2027
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Rockingham Planning Commission
156 Water Street
Exeter, NH 03833

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LIST OF ABBREVIATIONS

ACS	American Community Survey (U.S. Census Bureau)
ADA	Americans with Disabilities Act (1990)
CART	Greater Derry-Salem Cooperative Alliance for Regional Transportation
CFR	Code of Federal Regulations
CMAQ.....	Congestion Mitigation/Air Quality Program
COAST.....	Cooperative Alliance for Seacoast Transportation
FAST Act	Fixing America’s Surface Transportation Act (2015)
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
	<i>FTA Section 5305 – Metropolitan Transit Planning Grants</i>
	<i>FTA Section 5307 – Urban Formula Transit Grants</i>
	<i>FTA Section 5310 – Capital Grants for Elderly and Disabled Transit</i>
IJA.....	Infrastructure Investment and Jobs Act (2022)
LEP	Limited English Proficiency
MPO	Metropolitan Planning Organization
MTA.....	Manchester Transit Authority
NHDHHS	New Hampshire Department of Health and Human Services
NHDOT	New Hampshire Department of Transportation
RCC	Regional Coordinating Council for Community Transportation
RNMOW	Rockingham Nutrition Meals on Wheels Program
RPC	Rockingham Planning Commission
RSA	New Hampshire Revised Statutes Annotated (state law reference)
RTAP	Rural Technical Assistance Program
SAFETEA-LU	Safe, Accountable Flexible Efficient Transportation Equity Act (2005)
SCC	State Coordinating Council for Community Transportation
TAC	Technical Advisory Committee
TASC	Transportation Assistance for Seacoast Citizens
TIP	Transportation Improvement Program
UNH.....	University of New Hampshire
USC.....	United States Code (federal law reference)
USDOT	United States Department of Transportation
UZA.....	Urbanized Area

I. TITLE VI/NON-DISCRIMINATION POLICY STATEMENT

It is the policy of the Rockingham Planning Commission (RPC) Metropolitan Planning Organization (MPO) to effectuate Title VI of the Civil Rights Act of 1964, as amended, the Civil Rights Restoration Act of 1987, and related statutes and regulations in all Federal programs and activities. Pursuant to this obligation and MPO commitment, no person shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination in any program or activity carried out by the MPO. Further, it is the policy of the MPO to go beyond the basic requirements of Title VI and ensure that transportation planning services are provided without regard to sex, age, or disability status. The MPO will monitor and enforce statutory requirements imposed on its sub-recipients and participants of Federally assisted programs and projects. MPO further assures that every effort will be made to ensure nondiscrimination in all of its programs and operations, regardless of funding source.

MPO meetings are held in accessible locations, and reasonable accommodations are made for individuals with disabilities upon request within a reasonable advance notice period (usually two weeks or 10 business days). If you would like accessibility or language accommodation for any RPC MPO meeting, please contact the RPC Business Manager at 603-658-0517 or by email: apettengill@therpc.org.

If you feel you have been discriminated against based on your race, color, national origin, sex, age, or disability status, you may file a complaint following the RPC MPO Title VI Complaint Form. If you cannot download the document or need additional information, please feel free to contact the Rockingham Planning Commission at 603-778-0885.

Tim Roache
Executive Director

Date

I. OBJECTIVES

The Rockingham Planning Commission (RPC) Metropolitan Planning Organization (MPO) has in place a Program based on Title VI of the Civil Rights Act of 1964 (42 U.S.C Section 2000d) and U.S.D.O.T. Regulation 49 CFR Part 21 “Nondiscrimination in Federally-Assisted Programs of the Department of Transportation”. The Program is based on Federal Transit Administration Circular FTA C 4702.1A, “Title VI and Title VI-Dependent Guidelines for Federal Transit Administration Recipients”, May 13, 2007.

The objectives of the program are as follows:

- A. To ensure that the level and quality of regional and transportation planning services are provided without regard to race, color, or national origin. It is the policy of the MPO to go beyond the basic requirements of Title VI and ensure that transportation planning services are provided without regard to sex, age, or disability status;
- B. To identify and address, as appropriate, disproportionately high and adverse human health and environmental effects, including social and economic effects of programs and activities on minority populations and low-income populations;
- C. To promote the full and fair participation of all affected populations in transportation decision-making;
- D. To prevent the denial, reduction or delay in benefits related to programs and activities that benefit minority populations or low-income populations; and
- E. To ensure meaningful access to programs and activities for persons with limited English proficiency.

III. GENERAL REQUIREMENTS

As part of the Rockingham Planning Commission (RPC) Metropolitan Planning Organization (MPO) Title VI Program, the MPO maintains certain reporting requirements and provides the New Hampshire Department of Transportation (NHDOT), Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) the following information regarding these reporting requirements. In addition to the first 12 General Requirements below, mandatory for all recipients of Federal aid, Metropolitan Planning Organizations must respond to additional requirements related to planning of federally funded transportation projects, and program administration, addressed at the end of this section.

1. Requirement to Provide Title VI Assurances

The MPO will submit its Title VI Assurance as part of its Certifications and Assurances submission to NHDOT, FHWA and FTA. The MPO will also collect Title VI Assurances from sub-recipients prior to passing through FHWA or FTA funds.

A copy of the Title VI Assurance included in the Annual Certifications and Assurances submission to NHDOT, FHWA and FTA is included in Appendix A.

2. Requirement to Prepare and Submit a Title VI Program

This document constitutes the Title VI Program Plan for the Rockingham Planning Commission (RPC) Metropolitan Planning Organization (MPO).

3. Requirement to Notify Beneficiaries of Protection Under Title VI

The RPC MPO has established methods for notification to the public regarding its Title VI obligations, how to get more information regarding the MPO's non-discrimination obligations, and procedures for filing a discrimination complaint against the MPO. The public notice is included in Appendix B.

The public notice is posted at the MPO offices, and is accessible on the MPO website at www.therpc.org/commission/civil-rights. Below are English and Spanish versions of the RPC MPO's Notification of Protection:

English

The RPC MPO operates without regard to race, color, national origin, sex, age, or disability. MPO meetings are held in accessible locations, and reasonable accommodations are made for individuals with disabilities upon request within a reasonable advance notice period (usually two weeks or 10 business days). If you would like accessibility or language accommodation for any RPC MPO meeting, please contact the RPC Business Manager at 603-658-0517 or by email: apettengill@therpc.org

If you feel you have been discriminated against based on your race, color, national origin, sex, age, or disability, you may file a complaint following the RPC MPO Title VI Complaint Form. If you cannot download the document or need additional information, please feel free to contact the Rockingham Planning Commission at 603-778-0885.

Spanish

La RPC MPO opera sin distinción de raza, color, origen nacional, sexo, edad o discapacidad. MPO reuniones se llevan a cabo en lugares accesibles y razonables se hacen para las personas con discapacidad que lo soliciten dentro de un plazo de preaviso razonable (generalmente dos semanas o 10 días hábiles). Si desea alojamiento accesibilidad o el idioma para las reuniones MPO RPC, por favor póngase en contacto con la gerente de negocios de RPC en 603-658-0517 o por correo electrónico: apettengill@therpc.org

Si cree que ha sido discriminado por su raza, color, origen nacional, sexo, edad o discapacidad, puede presentar una queja siguiendo el Formulario de queja del Título VI de RPC MPO. Si usted no puede descargar el documento o necesita información adicional, por

favor no dude en ponerse en contacto con la Comisión de Planificación en Rockingham 603-778-0885.

4. Requirement to Develop Title VI Complaint Procedures and Complaint Form

The RPC MPO has developed procedures for investigating and tracking Title VI complaints that may be filed against the MPO and for making these procedures available to members of the public upon request. Should the RPC MPO have any sub-recipients in the future, sub-recipients shall be required to have such procedures and shall be encouraged to adopt the MPO's complaint investigation and tracking procedures.

Copies of the RPC MPO's Title VI Complaint and Investigation Procedures and Complaint Forms are included in Appendix C and posted on the MPO website in English and Spanish translation at: www.therpc.org/commission/civil-rights.

The Title VI complaint procedures were adopted by the RPC MPO Policy Committee on January 9, 2013; and reviewed and readopted in September 2021. The RPC MPO Title VI Coordinator is Scott Bogle, Senior Transportation Planner, Rockingham Planning Commission, 156 Water Street, Exeter, NH 03833.

5. Requirement to Record and Report Title VI Investigations, Complaints, and Lawsuits

In compliance with 49 CFR Section 21.9(b), the RPC MPO (and any sub-recipient) shall prepare and maintain a list of any active investigations conducted by entities other than the FTA or FHWA, lawsuits, or complaints naming the RPC MPO (or sub-recipient) alleging discrimination on the basis of race, color, national origin, sex, or disability status. This list shall include the date the investigation, lawsuit, or complaint was filed and received by the MPO, a summary of the allegation(s), the status of the investigation, lawsuit or complaint, and actions taken by the MPO (or sub-recipient) in response to the investigation, lawsuit, or complaint.

The RPC MPO's form for recording this information is included in Appendix C. The list shall comprise all records of active investigations, lawsuits, and complaints recorded on these forms. During the processing of active investigations, lawsuits, or complaints, the Title VI Coordinator shall update the record form as necessary. Upon resolution and closure of an investigation, lawsuit or complaint, the Title VI Coordinator shall record such closure on this form.

The Rockingham Planning Commission Metropolitan Planning Organization (MPO) was designated by Governor John Lynch on July 21, 2007. Since the designation of the MPO there have been no Title VI complaints, investigations, or lawsuits filed against the MPO.

6. Requirement to Promote Inclusive Public Participation

The content and considerations of Title VI, the Executive Order on accommodation of

individuals with Limited English Proficiency (LEP), and the US Department of Transportation (USDOT) LEP Guidance are integrated into the Public Participation Plan for the RPC MPO, which was last updated in August 2020.

Public participation is vital to the RPC Commission MPO. It helps provide the MPO the broadest spectrum of relevant information available prior to its decision-making and offers the public an opportunity to raise concerns that can be considered along with discussion of technical, political and economic merit.

Of particular importance in the pursuit of public participation is the identification of audiences which would be affected by or have a business or other affinity with the issues under consideration. All views should be heard and broad participation likewise encouraged. In this context, minority views include not only communities of color but also others whose perspectives may not be fully reflected by larger segments of the public.

Through the regional planning process, the MPO and partner agencies will thoroughly analyze the three federally established fundamental environmental justice principles:

- To avoid, minimize or mitigate disproportionately high and adverse human health or environmental effects, including social and economic effects, of programs, policies and activities on communities of color and low-income populations;
- To ensure full and fair participation by all potentially affected communities in the transportation decision-making process; and
- To prevent the denial of, reduction of, or significant delay in the receipt of transportation benefits by minority and low-income populations.

The MPO actively seeks to solicit the comments and engage the interests of the public through the participation process. It then is the responsibility of the MPO and the New Hampshire Department of Transportation to balance the public's needs and desires with resources available to address those needs and desires.

MPO Staff are directed to incorporate appropriate activities to make public communications and outreach a part of the agency's overall planning activities. In addition to required public hearings, such activities may include: representative task forces or advisory committees; public meetings and workshops, presentations and discussions with special interest organizations, forums or conferences that provide information about issues and processes and the opportunity for input from the public; opinion polls, surveys, focus groups and interviews to acquire information; and use of the media and reports to disseminate information.

Specific outreach efforts designed to gather input on the needs of underrepresented populations in the MPO region in recent years include, though are not limited to:

- Meetings with the boards of two organizations in the region focused on Diversity, Equity and Inclusion work, including the NAACP Seacoast Chapter and the Racial Unity Team, asking for assistance in designing MPO outreach efforts to reach communities of color in the region.
- Surveys of municipal human services directors regarding the transportation needs of community residents who have sought assistance, or other community members who may not seek assistance but nonetheless have unmet transportation needs.
- Surveys of non-profit Health & Human Service agencies working with populations likely to have unmet transportation needs, including older adults, individuals with disabilities and low-income residents.
- Surveys of riders of the COAST transit system serving communities in the eastern portion of the MPO region.
- Ongoing participation in and technical assistance to the two Regional Coordinating Councils for Community Transportation (RCCs) that serve portions of the MPO planning region. The first of these is the Southern New Hampshire RCC (Region 8), covering 20 communities in Hillsborough County and western Rockingham County and including 6 communities in the RPC MPO region. The second is the Southeast New Hampshire RCC (Region 10), covering 38 communities in Rockingham, Strafford and Carroll Counties, including 21 communities in the central and eastern part of the MPO region. These councils are made up of public and private organizations that provide transportation services for transit dependent populations, purchase these services, or otherwise work with populations likely to need these services. Each of these RCCs also engages citizen members, including individuals with disabilities who are regular users of public transit.
- Finally, as part of our joint work with the eight other RPCs around New Hampshire on the Granite State Future initiative, RPC partnered with New Hampshire Listens on a series of focus group meetings targeting underserved populations. These included individuals with disabilities, older adults, and youth. We also consulted with NH Catholic Charities and Ascentria Care Alliance, the two primary agencies that work with immigrant populations in the state, to enlist their assistance in outreach to engage minority and immigrant groups in the development of the MPO Metropolitan Long Range Transportation Plan. That said, the largest communities of color and immigrant populations in New Hampshire are concentrated in the cities of Nashua, Manchester and Concord.

The MPO seeks to reduce or eliminate language, mobility, temporal, and other obstacles that may prevent minority, disability, low-income and other under-represented populations from fully participating in the metropolitan planning process. It is the policy of the MPO to locate all public meetings in facilities that are structurally accessible. Meetings of the MPO Technical Advisory Committee (TAC) are held during the day at the Rockingham Planning Commission offices, which are wheelchair accessible as well as accessible by COAST regional

transit service. Meetings of the MPO Policy Committee are rotated around the MPO region and held mainly in town halls or public libraries. Given the limited nature of public transit in the region, the policy of the MPO to rotate meetings among member communities, and the fact that many municipally-appointed volunteer Commissioners hold day jobs unrelated to their MPO participation, some meetings of the MPO Policy Committee are held in locations or at times of day when they are not accessible by public transit. During the COVID-19 pandemic emergency modifications to NH RSA 91-A allowed TAC and Policy Committee meetings to be held via Zoom which improved accessibility for committee members and the public. With the end of the Governor's emergency order allowing remote meetings the MPO has returned to in-person meetings with a hybrid option to connect remotely.

7. Requirement to Develop a Demographic Profile of the Metropolitan Area

The MPO has prepared a demographic analysis of minority and low income populations for the twenty-seven (27) communities that currently make up the MPO planning region. Data on the racial and ethnic makeup of the region were drawn from the 2020 Census 100% count, while data on low-income populations and English proficiency were drawn from the American Community Survey (ACS) 2018-2022 5-year data compilation.

Note that there are significant concerns regarding the ACS data, which represent a much smaller survey sample, even with a 5-year compilation, than the old Census Long Form, from which information on income and poverty have previously been drawn. While the ACS data provide useful annual snapshots at the national, state and county levels, they contain very high margins of error for small towns (in some cases exceeding 100%), and especially for small sub-populations within towns. That said, they represent the best data available for measures such as income and English proficiency not addressed in the 2020 Census.

Minority Population

Table 1 identifies population by racial and ethnic grouping for each municipality in the MPO region, including people of color as a percentage of overall population. Region-wide approximately 10% of the population is non-white or Hispanic. This average is matched or exceeded in three communities: Exeter (10%), Portsmouth (13%), and Salem (15%). Statewide, members of racial and ethnic minority groups make up 13% of the population. This is a significant increase since the 2000 census, when the non-white and Hispanic population made up only 5.6% of the population statewide, and 3.5% of the population in the MPO region.

Map 1 shows the minority population as a percentage of total population at the Census Tract level. The highest concentrations of non-white residents in the region are in south Salem along Route NH28, north Portsmouth along Woodbury Avenue and Gosling Road, and south Portsmouth along Route US1. Each of these locations host significant public housing developments. Other areas exceeding 10% minority population include Portsmouth's West End, west Salem, the tract covering Portsmouth's South End and New Castle, the tracts covering northwestern Exeter, the northern area of Plaistow, and Seabrook west of I95. Map 1

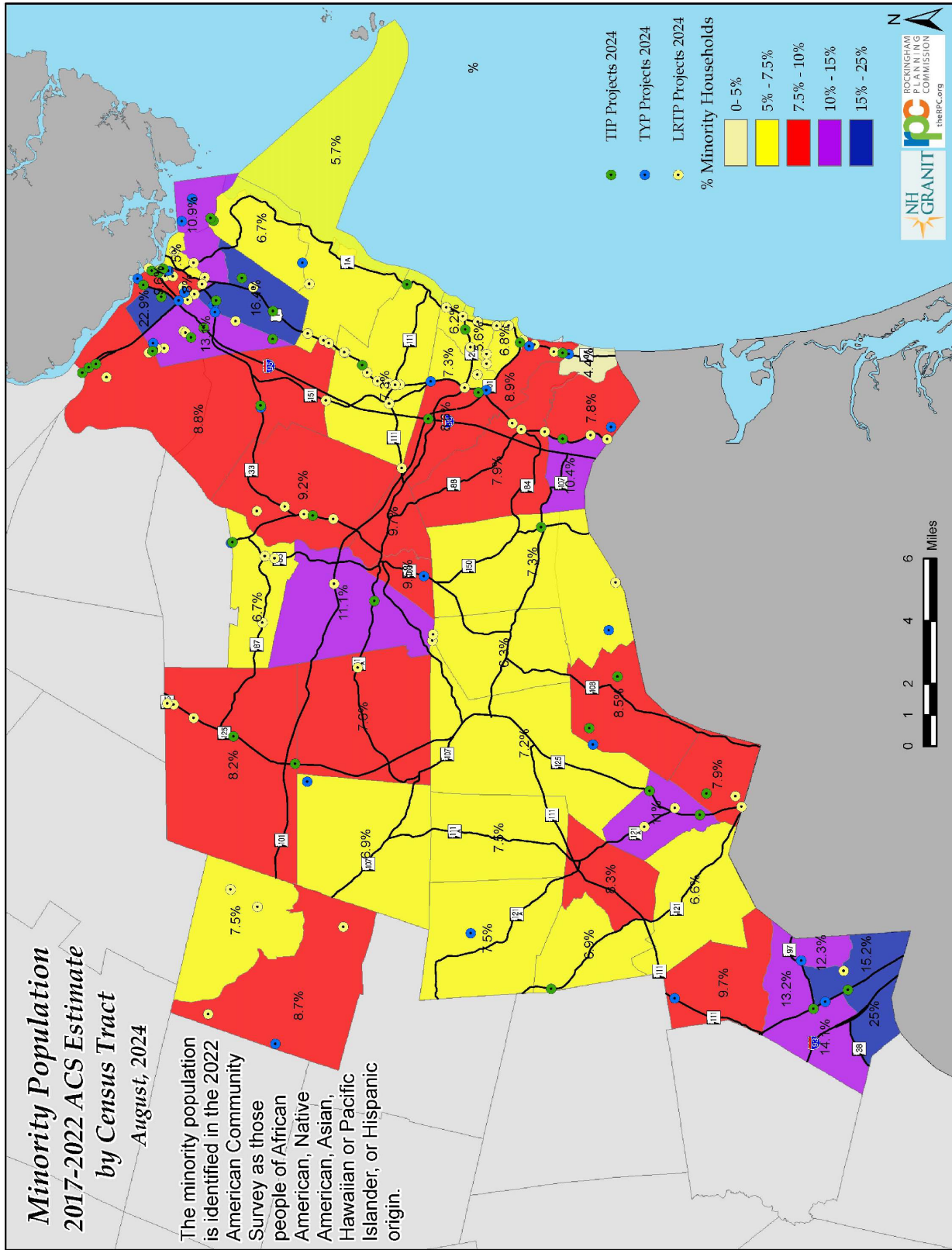
also shows the locations of transportation projects in the MPO Long Range Transportation Plan (yellow dots), NHDOT Ten Year Plan (blue dots) and MPO Transportation Improvement Program (green dots). The distribution of projects does not suggest that communities with larger minority populations are subject to a disproportionate share of either benefits or adverse impacts from transportation projects. While still limited, Salem and Portsmouth have the best public transit access in the region.

Table 1: RPC MPO Region Population by Town, Race and Ethnicity

Label	Total Pop	Hispanic / Latino	Non-Hispanic White	Black / African American	American Indian / Alaska Native	Asian	Hawaiian / Pacific Islander	Some Other Race	Two or more races:	Non-White / Non-Hispanic
Atkinson	7,087	199	6,617	25	0	96	0	17	133	7%
Brentwood	4,490	79	4,148	27	6	68	0	25	137	8%
Danville	4,408	106	4,076	28	10	28	1	7	152	8%
East Kingston	2,441	52	2,286	5	1	7	0	18	72	6%
Epping	7,125	131	6,539	25	13	82	0	35	300	8%
Exeter	16,049	409	14,406	118	16	414	5	41	640	10%
Fremont	4,739	108	4,411	17	7	18	3	25	150	7%
Greenland	4,067	90	3,709	36	0	89	4	13	126	9%
Hampstead	8,998	260	8,309	36	8	69	1	33	282	8%
Hampton	16,214	392	15,012	53	15	212	5	51	474	7%
Hampton Falls	2,403	36	2,214	13	2	43	2	8	85	8%
Kensington	2,095	33	1,953	6	1	17	0	9	76	7%
Kingston	6,202	146	5,757	32	12	22	2	27	204	7%
New Castle	1,000	27	942	3	0	9	0	0	19	6%
Newfields	1,769	28	1,651	1	1	23	0	7	58	7%
Newington	811	11	738	10	0	17	0	4	31	9%
Newton	4,820	148	4,408	28	6	33	0	26	171	9%
North Hampton	4,538	75	4,207	20	7	81	0	18	130	7%
Plaistow	7,830	327	7,120	54	7	72	0	30	220	9%
Portsmouth	21,956	749	19,085	225	36	1,001	7	78	775	13%
Raymond	10,684	243	9,811	56	24	71	0	26	453	8%
Rye	5,543	110	5,205	10	1	39	0	44	134	6%
Salem	30,089	1,954	25,721	297	37	1,068	5	111	896	15%
Sandown	6,548	185	6,060	20	4	34	4	35	206	7%
Seabrook	8,401	195	7,685	65	17	72	3	29	335	9%
South Hampton	894	21	819	5	0	12	0	6	31	8%
Stratham	7,669	169	6,961	16	4	237	0	32	250	9%
RPC MPO Region	198,870	6,283	179,850	1,231	235	3,934	42	755	6,540	10%
Rockingham Cty	314,176	10,257	283,099	2,076	342	6,247	79	1,236	10,840	10%
New Hampshire	1,377,529	59,454	1,200,649	18,655	2,299	35,604	388	5,916	54,564	13%

Source: 2020 Census

MAP 1 – Minority Households in MPO Region by Census Tract



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Low Income Households

According to the U.S. Census Bureau, for 2022 the poverty threshold was approximately \$27,500 for a family of four. Table 2 uses the American Community Survey 2018-2022 5-year data compilation to show the number and percent of households in poverty by municipality in the Rockingham Planning Commission region. The mean percentage of households in poverty for the MPO region was 5.2%. Table 3 identifies nine communities where the percentage of households in poverty exceeds this regional mean: Danville (10.9%), Epping (7.7%), Raymond (5.7%), Portsmouth (6.0%), East Kingston (17%), Exeter (7%), North Hampton (5.5%), Rye (5.6%), Sandown (10.3%) and Seabrook (6.9%). Statewide, approximately 7.3% of the population falls below the federal poverty line, while nationally for 2022 an estimated 11.5% of the population lived in poverty.

This represents a slight change from the 2000 Census data, which showed 5.0% of residents in the region living in poverty. Three towns with above average populations in poverty in 2022 were below average in 2018. These include Danville, Rye and Sandown. This may reflect demographic shift or may to some degree reflect sampling anomalies in these small towns. Hampton traditionally shows a high population in poverty due to short term winter rental residents in the beach district but shows a below-average rate in this dataset. Portsmouth as the only city in the area, and a community with lots of students and retail workers, also traditionally shows above average poverty levels.

Map 2 shows the population at or below the poverty level as a percentage of total population at the Census Tract level. Of 51 Census Tracts in the MPO region, 19 exceed the region-wide average for population in poverty of 5.2%. The tract with the highest poverty level is East Kingston with 17% of residents estimated to be at or below 100% of the Federal poverty level. The Hampton Beach area includes 14.2% of households in poverty. As noted above, this reflects a seasonal population occupying winter rental units in the beach area. This is a known concentration of people underserved by the transportation system, and the MPO works with multiple partners on projects to improve mobility options in this area. East Kingston recently started receiving volunteer driver service for older adults and people with disabilities provided by Transportation Assistance for Seacoast Citizens (TASC), a nonprofit that the MPO helped launch in 2006. Other tracts identified in Map 2 with poverty rates exceeding 10% include southeastern Seabrook (12.3%), northwestern Portsmouth (12.1%) where there is a concentration of public housing; the town of Danville (10.9%), southern Exeter (10.9%) where there is a concentration of manufactured housing, and the town of Sandown. The distribution of projects does not suggest that areas within the region with a higher percentage of low-income residents are subject to a disproportionate share of either benefits or adverse impacts from highway projects.

MAP 2 – Households in MPO Region Below Poverty Line by Census Tract

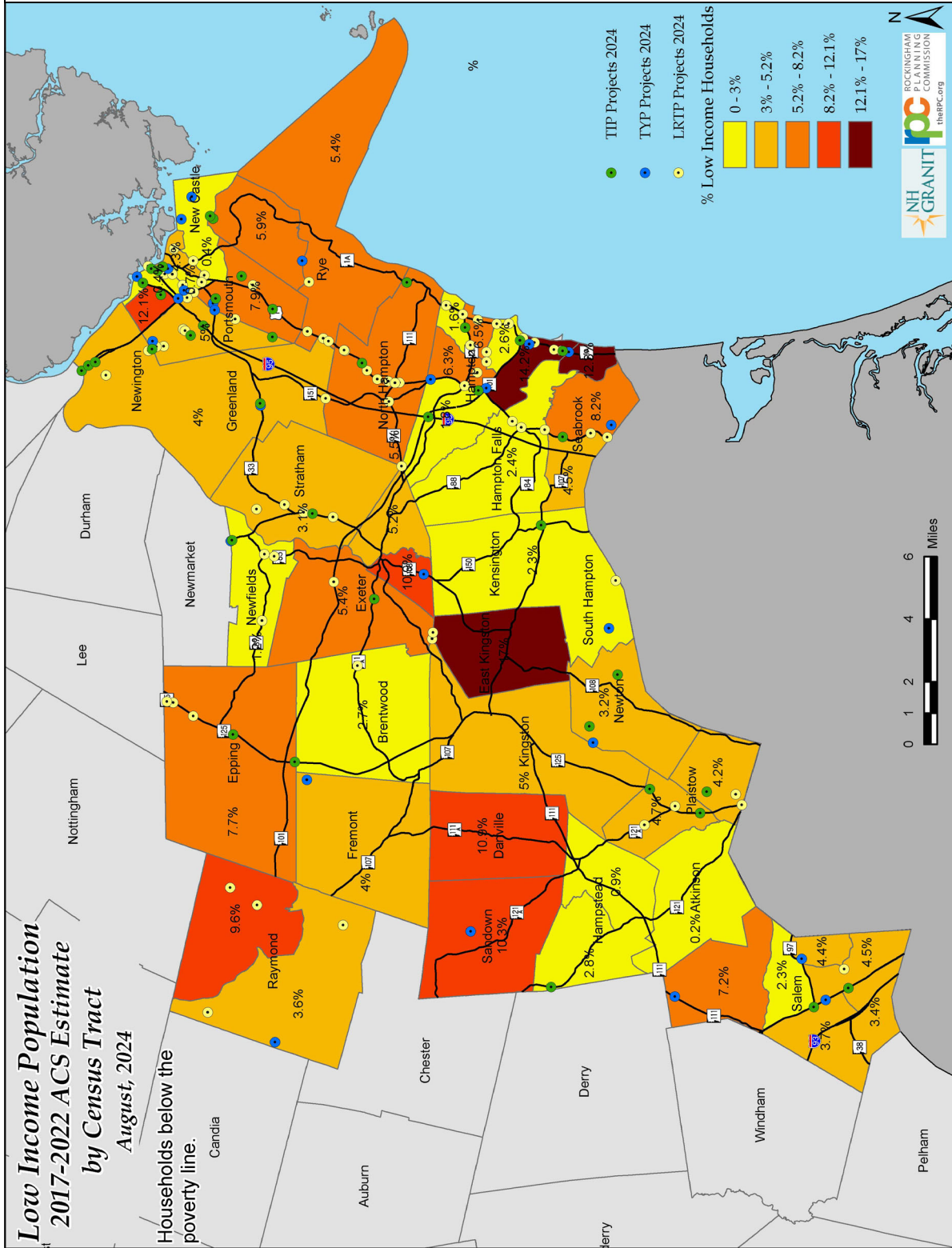


Table 2 – Population in Poverty in the MPO Region by Town

	Total Population	Below 50% of poverty level	Below 125% of poverty level	Below 150% of poverty level	Below 185% of poverty level	Below 100% of Poverty Level	Percent Below 100% of Poverty
Atkinson	7,095	77	230	293	315	144	2.0%
Brentwood	4,244	22	175	182	276	116	2.7%
Danville	4,465	210	531	566	654	485	10.9%
East Kingston	2,209	33	397	402	463	376	17.0%
Epping	7,168	527	777	893	1,280	555	7.7%
Exeter	15,831	565	1,373	1,649	2,237	1,106	7.0%
Fremont	4,689	77	247	324	475	189	4.0%
Greenland	4,030	150	207	285	309	158	3.9%
Hampstead	8,950	139	342	487	971	160	1.8%
Hampton	16,115	321	999	1,367	1,972	796	4.9%
Hampton Falls	2,375	30	57	69	165	57	2.4%
Kensington	1,979	19	47	55	124	30	1.5%
Kingston	6,226	62	638	706	1,067	314	5.0%
New Castle	904	4	34	37	52	32	3.5%
Newfields	1,985	11	26	85	85	23	1.2%
Newington	964	28	52	57	61	41	4.3%
Newton	4,808	36	205	242	281	156	3.2%
North Hampton	4,522	173	265	298	363	247	5.5%
Plaistow	7,786	305	398	549	659	339	4.4%
Portsmouth	21,689	767	1,818	2,077	2,648	1,295	6.0%
Raymond	10,700	214	1,123	1,803	2,027	612	5.7%
Rye	5,465	193	304	332	377	304	5.6%
Salem	30,151	612	1,587	2,274	3,392	1,315	4.4%
Sandown	6,536	278	676	886	971	676	10.3%
Seabrook	8,443	176	696	1,066	1,717	586	6.9%
South Hampton	972	14	39	61	61	39	4.0%
Stratham	7,715	162	322	357	423	238	3.1%
MPO Region	198,016	5,205	13,565	17,402	23,425	10,389	5.2%
Rockingham Cty	312,677	8,150	20,209	25,437	34,080	15,149	4.8%
New Hampshire	1,340,074	47,190	129,991	165,697	222,005	98,162	7.3%

Source: American Community Survey 2018-2022 5-year data compilation

8. Requirement to Provide Meaningful Access to LEP Persons

Consistent with Title VI of the Civil Rights Act of 1964, USDOT's implementing regulations, and Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" (65 FR 50121, Aug. 11, 2000), the RPC MPO will take responsible steps to ensure meaningful access to benefits, services, information, and other important portions of its programs and activities for individuals who have Limited English Proficiency (LEP).

The following pages describe the four-part analysis of LEP populations described in the Federal Transit Administration guidance entitled "Implementing the Department of Transportation's Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons: A Handbook for Public Transportation Providers", prepared by the FTA Office of Civil Rights. While not a public transit provider, the MPO has chosen this framework for clarity. These steps include: (1) identifying the number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity, or service of the recipient or grantee; (2) determining the frequency with which LEP individuals come in contact with the program; (3) defining the nature and importance of the program, activity, or service provided by the recipient to people's lives; and (4) describing the resources available to the recipient and costs.

Identify the number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity, or service of the recipient or grantee;

The RPC MPO has undertaken an analysis of the languages spoken in its twenty-seven (27) town planning region, and the estimated number of residents with Limited English Proficiency and their distribution by language group and municipality. A summary of these data is included in the following pages. Table 4 includes comprehensive data tables from the American Community Survey (ACS) 2018-2022 5-year data compilation regarding language spoken at home as well as Limited English Proficiency (LEP) for the 27 municipalities in the MPO planning region.

Table 3 shows data taken from the ACS 2018-2022 5-year data compilation for primary language spoken at home for the MPO planning region. This table summarizes the most common languages spoken at home in the region.

The ACS 2018-2022 five-year compilation data estimate that the percentage of people 5 years and over who speak a language other than English at home in New Hampshire is 7.9% and in the RPC MPO planning region is 6.3%. The percentage of people 5 years and over who speak English "less than very well" in New Hampshire is 2.4% and in the RPC MPO planning region is 1.4%. The percentage of people 5 years of age and over who speak Spanish at home in New Hampshire is 2.5% and in the RPC MPO planning region is 2.1%.

The federal interagency website on Limited English Proficiency (LEP) (www.lep.gov) states: Individuals who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English can be limited English proficient, or "LEP." These individuals may be entitled language assistance with respect to a particular type or service, benefit, or encounter.

Table 3 – Languages Spoken at Home in the RPC MPO Planning Region

Language Spoken at Home	MPO	MPO
	Region	Region Percent
English Only	179,559	93.7%
Spanish	4,140	2.2%
Other Indo-European languages	1,816	0.9%
French, Haitian, or Cajun	1,501	0.8%
Chinese (incl. Mandarin, Cantonese)	791	0.4%
German or other West Germanic languages	731	0.4%
Other Asian and Pacific Island languages	627	0.3%
Tagalog (incl. Filipino)	551	0.3%
Korean	522	0.3%
Russian, Polish, or other Slavic languages	477	0.2%
Arabic	444	0.2%
Other and unspecified languages	350	0.2%
Vietnamese	50	0.0%

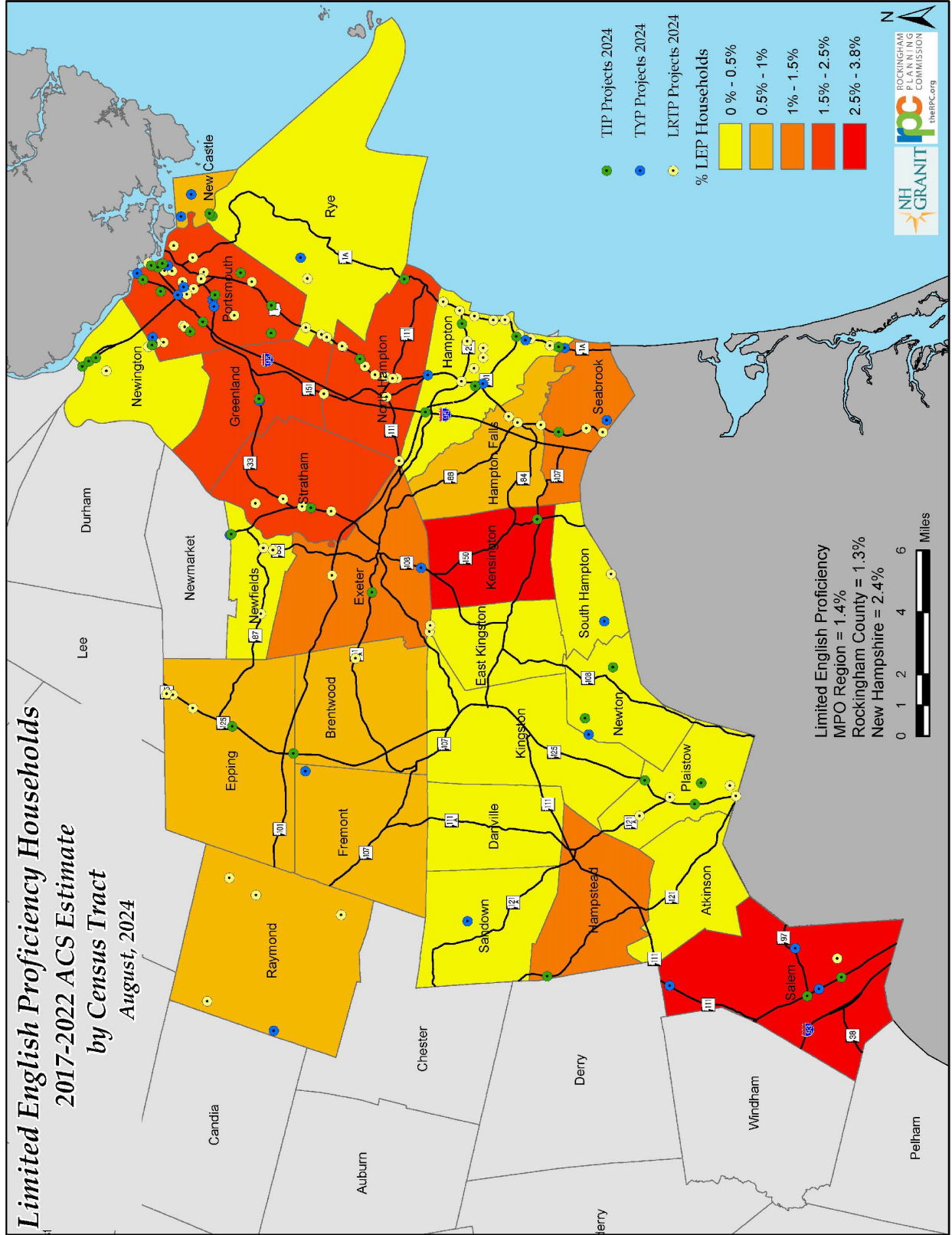
Source: American Community Survey 2018-2022 5-Year Data Compilation

A detailed analysis of English Proficiency data from the ACS 2018-2022 5-year data compilation is included in Table 4. Based on this definition, a total of 2,673 individuals in the RPC MPO planning region, or 1.4% of total population, would be identified as having Limited English Proficiency (LEP). Divided among language groups, this includes 1,054 Spanish speakers (0.6% of total population), 376 speakers of Other Indo-European Languages (0.2% of total population), 354 speakers of Chinese (0.2% of the population), 210 speakers of Other Asian and Pacific Languages (0.1% of total population), 180 speakers of Korean (0.1% of the total population), 175 speakers of French/Haitian Creole/Cajun (0.1% of the total population), and 100 speakers of Arabic (0.1% of total population). The highest concentration of Spanish and Arabic speakers is found in the Town of Salem, while concentrations of Chinese speakers are found in North Hampton, Portsmouth and Stratham. Notable concentrations of Korean speakers are found in Exeter and Portsmouth.

RPC Region Title VI Analysis - Population in Poverty
 Table 4 - Limited English Proficiency by Language Group and Town
 Source: American Community Survey 2018-2022 5-Year Data Compilation

Geography	Total Population	Speak only English	Percent English Only	Spanish		Chinese		Korean		French, Haitian or Cajun		Arabic		Total LEP	Percent LEP
				LEP Spanish	Percent LEP Spanish	(ind. Mandarin, Cantonese)	LEP Chinese	Percent LEP Chinese	LEP Korean	Percent LEP Korean	LEP French, Haitian or Cajun	Percent LEP French, Haitian or Cajun	LEP Arabic		
Atkinson	6,967	6,672	95.8%	145	0.00%	0	0.00%	0	0.00%	73	0.00%	0	0.00%	0	0.00%
Brentwood	4,296	4,043	94.1%	24	0.00%	0	0.00%	11	0.00%	24	0.00%	0	0.00%	0	0.00%
Danville	4,258	4,218	99.1%	0	0.00%	0	0.00%	0	0.00%	36	0.00%	0	0.00%	0	0.00%
East Kingston	2,173	2,154	99.1%	8	0.00%	0	0.00%	0	0.00%	3	0.00%	0	0.00%	0	0.00%
Epping	6,765	6,547	96.8%	67	0.00%	0	0.00%	0	0.00%	41	0.00%	0	0.00%	0	0.00%
Exeter	15,483	14,203	91.7%	353	0.00%	22	0.00%	222	0.00%	19	0.00%	0	0.00%	0	0.00%
Fremont	4,472	4,354	97.4%	0	0.00%	23	0.00%	0	0.00%	15	0.00%	7	0.00%	0	0.00%
Greenland	3,895	3,578	91.9%	101	0.00%	49	0.00%	0	0.00%	47	0.00%	8	0.00%	0	0.00%
Hampstead	8,483	8,104	95.5%	43	0.00%	0	0.00%	0	0.00%	112	0.00%	55	0.00%	37	0.00%
Hampton	15,838	15,263	96.4%	141	0.00%	5	0.00%	16	0.00%	148	0.00%	0	0.00%	3	0.00%
Hampton Falls	2,332	2,038	87.4%	55	0.00%	0	0.00%	27	0.00%	10	0.00%	0	0.00%	0	0.00%
Kensington	1,900	1,808	95.2%	15	0.00%	67	0.00%	0	0.00%	6	0.00%	1	0.00%	0	0.00%
Kingston	6,146	5,988	97.4%	31	0.00%	0	0.00%	0	0.00%	27	0.00%	58	0.00%	0	0.00%
New Castle	881	857	97.3%	0	0.00%	0	0.00%	0	0.00%	9	0.00%	0	0.00%	0	0.00%
Newfields	1,927	1,888	98.0%	21	0.00%	0	0.00%	0	0.00%	11	0.00%	2	0.00%	0	0.00%
Newington	946	876	92.6%	3	0.00%	0	0.00%	2	0.00%	2	0.00%	3	0.00%	0	0.00%
Newton	4,657	4,545	97.6%	0	0.00%	0	0.00%	0	0.00%	26	0.00%	0	0.00%	0	0.00%
North Hampton	4,474	3,927	87.8%	264	0.00%	157	0.00%	0	0.00%	28	0.00%	0	0.00%	0	0.00%
Plaistow	7,294	6,985	95.8%	241	0.00%	35	0.00%	17	0.00%	1	0.00%	0	0.00%	0	0.00%
Portsmouth	21,235	19,390	91.3%	338	0.00%	164	0.00%	162	0.00%	222	0.00%	18	0.00%	33	0.00%
Raymond	10,183	9,614	94.4%	78	0.00%	0	0.00%	0	0.00%	327	0.00%	7	0.00%	0	0.00%
Rye	5,395	5,086	94.3%	82	0.00%	0	0.00%	0	0.00%	27	0.00%	16	0.00%	0	0.00%
Salem	29,076	25,729	88.5%	1,915	0.00%	96	0.00%	65	0.00%	176	0.00%	257	0.00%	66	0.00%
Sandown	6,132	5,974	97.4%	57	0.00%	0	0.00%	0	0.00%	33	0.00%	9	0.00%	0	0.00%
Seabrook	8,204	7,976	97.2%	57	0.00%	0	0.00%	0	0.00%	54	0.00%	20	0.00%	9	0.00%
South Hampton	930	921	99.0%	0	0.00%	0	0.00%	0	0.00%	2	0.00%	0	0.00%	0	0.00%
Stratham	7,217	6,821	94.5%	101	0.00%	173	0.00%	0	0.00%	22	0.00%	0	0.00%	0	0.00%
MPO Region	191,559	179,559	93.7%	4,140	0.6%	791	0.4%	522	0.3%	1,501	0.8%	444	0.2%	100	0.1%
Rockingham City	300,951	282,451	93.9%	6,264	0.5%	1,345	0.3%	526	0.1%	2,396	0.1%	544	0.0%	100	0.0%
New Hampshire	1,316,691	1,212,688	92.1%	33,339	0.9%	5,104	0.2%	1,593	0.1%	16,527	0.2%	2,258	0.0%	612	0.0%

MAP 4 – Population with Limited English Proficiency by City/Town



Determine the frequency with which LEP individuals come in contact with the program

Key points of contact between the MPO and members of the public in the MPO region include the following: public hearings, other public meetings, the MPO website, inquiries with the MPO office and staff regarding local or regional project needs, and local or regional surveys designed to gather information to inform decision making.

During the past ten years there have been no inquiries with MPO staff by residents of the region regarding the availability of interpretation services for meetings, or documents in translation to other languages to benefit LEP individuals.

Define the nature and importance of the program, activity, or service provided by the recipient to people's lives

An MPO's regional planning activities impact every person in the MPO region to one degree or another. Projects reviewed by the MPO and recommended to NHDOT for funding impact the safety and travel time for all members of the driving public. Similarly, MPO work to develop regional coordinated public transit and human service transportation plans helps to address mobility and access needs for a range of transit dependent populations, which may include LEP persons as well as older adults, individuals with disabilities, youth and the general low-income population.

Describe the resources available to the recipient and costs

The RPC MPO has consulted with several agencies to identify common practices in New Hampshire for working with LEP populations, including the NH Department of Transportation, COAST, Manchester Transit Authority and Greater Derry Community Health Services (CHS). Based on these contacts the MPO has identified interpretation services available through Ascentria Language Bank. The MPO Uniform Planning Work Program (UPWP) would be the main source of financial resources available to the MPO for expanding language access. In 2023 the MPO contracted with Ascentria Language Bank to translate two key MPO documents into Spanish: a two-page handout describing the MPO and the Rockingham Planning Commission, and a two-page handout explaining the regional transportation planning and project prioritization process. The MPO website currently incorporates Google Translate to improve language access online. Live interpretation services are available through Ascentria, though the MPO anticipates the need for such services to be infrequent.

USDOT LEP Guidance identifies 1,000 individuals or 5% of the population eligible to be served falling within a specific LEP language group as a threshold above which vital documents should be provided in translation. Past analyses of the MPO region have shown no populations exceeding this threshold. The 2022 ACS data show 1,054 speakers of Spanish in the region (0.6% of the total population) with Limited English Proficiency, exceeding this threshold for the first time. No other language group approaches the threshold.

The MPO developed a Language Assistance Plan in 2013 as part of its 2013 Title VI Plan to identify strategies for expanding access to key MPO documents for LEP individuals, with an emphasis on the Spanish speaking population. The Language Assistance Plan was updated in 2022, and most actions identified in the plan have been implemented. The MPO is committed to maintaining the translation and interpretation services already developed and expanding language access where possible.

9. Minority Representation on Planning and Advisory Bodies

Title 49 CFR Section 21.5(b)(1)(vii) states that a recipient may not, on the grounds of race, color, or national origin, “deny a person the opportunity to participate as a member of a planning, advisory, or similar body which is an integral part of the program.”

The key advisory and policy-making bodies for the MPO are the MPO Technical Advisory Committee (TAC) and the MPO Policy Committee. The TAC is made up of one representative from each MPO community plus representatives of State and Federal agencies, and several major public institutions in the region. The Policy Committee is similarly made up of Commissioners to the RPC appointed by each member community, representatives of State and Federal agencies, and representatives of major public institutions in the region, including the Pease Development Authority/Port of New Hampshire, the COAST and CART public transportation systems, and private transit operators. The individuals representing each of these municipalities or agencies are selected by those entities and are not chosen at the discretion of the MPO or its Staff. Full makeup of the MPO TAC and Policy Committees is depicted in Appendix F. Currently one member of the MPO Policy Committee is African American, representing the Town of Hampstead; and one is of South Asian descent representing the Town of Seabrook. All other committee members are white and non-Hispanic.

As Commissioner and TAC positions become open, the MPO will encourage member municipalities and agencies to reach out to communities of color as they consider the selection of new Commissioners. As part of regular community outreach and planning functions, MPO staff will also seek to identify individuals who could bring diverse perspectives to MPO Committees, and whose names could be put forward when Commissioner and TAC seats open.

10. Providing Assistance to Subrecipients

The RPC MPO is itself a sub-recipient of Federal assistance, with the NH Department of Transportation serving as the primary recipient and passing through FTA Section 5305 (d) and FHWA metropolitan planning funding to the region.

11. Monitoring Subrecipients

The MPO recognizes the obligation to ensure subrecipients are in compliance with Title VI requirements, and will undertake the following activities to ensure that compliance should the MPO have sub-recipients at some point in the future:

- a) Document the process for ensuring that all subrecipients are complying with the general reporting requirements of this circular, as well as other requirements that apply to the subrecipient based on the type of entity and the number of fixed route vehicles it operates in peak service if a transit provider.
- b) Collect Title VI Programs and/or Title VI Assurances from subrecipients and review programs for compliance.
- c) At the request of FTA or FHWA, in response to a complaint of discrimination, request that subrecipients who provide transportation services verify that their level and quality of service is provided on an equitable basis.

12. Determination of Site or Location of Facilities

Title 49 CFR Section 21.9(b)(3) states, “In determining the site or location of facilities, a recipient or applicant may not make selections with the purpose or effect of excluding persons from, denying them the benefits of, or subjecting them to discrimination under any program to which this regulation applies, on the grounds of race, color, or national origin; or with the purpose or effect of defeating or substantially impairing the accomplishment of the objectives of the Act or this part.” Title 49 CFR part 21, Appendix C, Section (3)(iv) provides, “The location of projects requiring land acquisition and the displacement of persons from their residences and businesses may not be determined on the basis of race, color, or national origin.”

Per FTA Circular 4702.1B, “facilities” included in this provision are defined narrowly to exclude bus shelters, which are transit amenities; or larger projects such as bus stations or guideways subject to the NEPA process. Rather this section includes, but is not limited to, storage facilities, maintenance facilities, operations centers, etc. The MPO is not typically involved with site selection for projects of this sort.

Should it at some point in the future be involved with this sort of support facility development, the MPO acknowledges its responsibility to complete a Title VI equity analysis during the planning stage with regard to where a project is located or sited to ensure the location is selected without regard to race, color, or national origin. This process would include outreach to persons potentially impacted by the siting of facilities. The Title VI equity analysis would compare the equity impacts of various siting alternatives, and occur before the selection of the preferred site.

13. Requirement to Provide Additional Information Upon Request

The MPO will provide information other than that required by Circular 4702.1B to FTA or FHWA upon request, should it be necessary to investigate complaints of discrimination or to resolve concerns about possible noncompliance with Title VI.

IV. REQUIREMENTS FOR METROPOLITAN PLANNING ORGANIZATIONS

In addition to the above requirements of all recipients of Federal funding, FTA Circular 4702.1B identifies the following requirements for Metropolitan Planning Organizations.

1. Requirement that Metropolitan Planning Activities Comply Title VI

The RPC MPO recognizes that all metropolitan transportation planning activities must comply with 49 U.S.C. Section 5303, Metropolitan Transportation Planning, as well as subpart C of 23 CFR part 450, Metropolitan Transportation Planning and Programming. In its regional transportation planning capacity, the MPO will submit to the State as the primary recipient, FTA and FHWA:

- a) Documentation of compliance with the twelve general requirements for all recipients of Federal funding.

Discussion of the basic requirements of all recipients is included in Section II above. This Plan serves as the referenced documentation.

- b) A demographic profile of the metropolitan area that includes identification of the locations of minority populations in aggregate;

Analysis of minority, low income and Limited English Proficiency (LEP) populations in the MPO region is addressed in Sections 7 and 8 above.

- c) A description of the procedures by which the mobility needs of minority populations are identified and considered within the planning process;

A summary of MPO public participation procedures designed to gather information on the mobility needs of minority populations, individuals with disabilities, and low-income residents is described in Section 6 above.

- d) Where necessary, provide member agencies with regional data to assist them in identifying minority populations in their service area.

All MPO member communities and agencies are provided MPO demographic analyses of minority and other populations included here and incorporated into the two Coordinated Public Transit/Human Services Transportation Plans covering the MPO region.

As noted above, the MPO also provides technical assistance to the COAST and MTA/CART transit systems and nonprofit human services organizations that are FTA Section 5310 grantees in the region in developing their Title VI demographic analyses.

2. Requirements for Program Administration

The Executive Director of the Rockingham Planning Commission is responsible for ensuring the MPO fulfills its Title VI obligations through effective management and implementation of this program. The Title VI Coordinator is responsible for providing direct oversight in implementing the Title VI program and ensuring enforcement measures are carried out as appropriate in accordance with the Standard Assurances.

In order to comply with 49 CFR Section 21.5, the general non-discrimination provision, the MPO recognizes its responsibility to document that, if Federal funds under any FTA or FHWA programs are passed through to subrecipients, this is done without regard to race, color, or national origin; and to assure that minority populations are not being denied the benefits of or excluded from participation in these programs.

As noted above, the MPO is itself a sub-recipient of Federal funding passed through the NH Department of Transportation. While the MPO plays a role in prioritizing projects at the regional level for the regional Transportation Improvement Program (TIP) or specific funding programs such as Congestion Mitigation and Air Quality (CMAQ), actual programming authority is maintained by the NH Department of Transportation. However, should occasions arise where the MPO does take on programming authority or otherwise pass through Federal funds to municipalities or other subrecipients, the MPOs will prepare and maintain the following data and report it to NHDOT, FTA or FHWA if requested:

- a. A record of funding requests received from private non-profit organizations, State or local governmental authorities, and Indian tribes. The record shall identify those applicants that would use grant program funds to provide assistance to predominantly minority populations. The record shall also indicate which applications were rejected and accepted for funding.
- b. A description of how the MPO develops its competitive selection process and annual program of projects. This description shall emphasize the method used to ensure the equitable distribution of funds to subrecipients that serve predominantly minority populations, including Native American tribes, where present. Equitable distribution can be achieved by engaging in outreach to diverse stakeholders regarding the availability of funds, and ensuring the competitive process is not itself a barrier to selection of minority applicants.

TABLES and APPENDICES

TABLES

Table 1	Minority Population in the MPO Region by Town
Table 2	Population in Poverty in the MPO Region by Town
Table 3	Languages Spoken at Home in the MPO Planning region
Table 4	Limited English Proficiency by Language Group and Town

APPENDICES

Appendix A	Federal Certifications & Assurances FY2024
Appendix B	Title VI/Non-Discrimination Notice to the Public
Appendix C	Civil Rights Complaint Process
Appendix D	Civil Rights Complaint Forms <i>Title VI Complaint Form</i> <i>ADA Complaint Form</i> <i>Environmental Justice Complaint Form</i>
Appendix E	Record Form for Civil Rights Complaints and Follow-Up
Appendix F	MPO TAC & Policy Committee Rosters
Appendix G	MPO Language Accessibility Action Plan
Appendix H	Key MPO Documents in Spanish Translation <i>Que es la RPC/Que es la MPO?</i> <i>What is the RPC/What is the MPO</i> <i>Planificación del transporte y proceso d seleccion de projects</i> <i>Transportation Plan Project Selection Process</i>

APPENDIX A

The United States Department of Transportation (USDOT)

Standard Title VI/Non-Discrimination Assurances FFY 2021

DOT Order No. 1050.2A

The Rockingham Planning Commission Metropolitan Planning Organization (herein referred to as the "Recipient" or the "MPO"), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through the Federal Highway Administration (FHWA) and New Hampshire Department of Transportation (NHDOT), is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation-Effectuation Of Title VI Of The Civil Rights Act Of 1964);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the Recipient receives Federal financial assistance from DOT, including the FHWA.

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted transportation planning program:

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23(b) and 21.23(e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests for Proposals for work, or material subject to the Acts and the Regulations made in connection with all federally funded transportation planning activities and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

"The Rockingham Planning Commission, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. The Recipient will insert the clauses of Attachments A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of Attachment B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Attachment C and Attachment D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:

- a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the Recipient also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the FHWA and USDOT's access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the FHWA and USDOT. You must keep records, reports, and submit the material for review upon request to FHWA and USDOT, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The Recipient gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the Recipient by the U.S. Department of Transportation under the Federal Aid Highway Program. This ASSURANCE is binding on the Recipient, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Federal Aid Highway Program. The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.



Rockingham Planning Commission

by Timothy M. Roache
Executive Director

DATED December 19, 2023

APPENDIX B

Rockingham Planning Commission Metropolitan Planning Organization Title VI Notice to Public

It is the policy of the Rockingham Planning Commission (RPC) Metropolitan Planning Organization (MPO) to effectuate Title VI of the Civil Rights Act of 1964, as amended, the Civil Rights Restoration Act of 1987, and related statutes and regulations in all Federal programs and activities. Pursuant to this obligation, no person shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination in any program or activity carried out by the MPO. Further, it is the policy of the MPO to go beyond the basic requirements of Title VI and ensure that transportation planning services are provided without regard to sex, age, or disability status. The MPO will monitor and enforce statutory requirements imposed on any sub-recipients and participants of Federally assisted programs and projects. MPO further assures that every effort will be made to ensure nondiscrimination in all of its programs and operations, regardless of funding source.

MPO meetings are held in accessible locations, and reasonable accommodations are made for individuals with disabilities upon request within a reasonable advance notice period (usually two weeks or 10 business days). If you would like accessibility or language accommodation for any RPC MPO meeting, please contact the RPC Business Manager at 603-658-0517 or by email: apettengill@therpc.org

If you feel you have been discriminated against based on your race, color, national origin, sex, age, or disability status, you may file a complaint following the RPC MPO Title VI Complaint Form. If you cannot download the document or need additional information, please feel free to contact the Rockingham Planning Commission at 603-778-0885.

Organización de Planificación Metropolitana de la Comisión de Planificación de Rockingham Título VI Aviso al público

Es la política de la Organización de Planificación Metropolitana de la Comisión de Planificación de Rockingham (RPC). (MPO) para aplicar el Título VI de la Ley de Derechos Civiles de 1964, según enmendada, la Restauración de los Derechos Civiles Ley de 1987 y estatutos y reglamentos relacionados en todos los programas y actividades federales. De conformidad con esto obligación, ninguna persona, por motivos de raza, color u origen nacional, será excluida de participar, que se le nieguen los beneficios

o que de otro modo esté sujeto a discriminación en cualquier programa o actividad realizada por el MPO. Además, es política de la MPO ir más allá de los requisitos básicos. del Título VI y garantizar que los servicios de planificación del transporte se proporcionen sin distinción de sexo, edad o Estado de Discapacidad. La MPO monitoreará y hará cumplir los requisitos legales impuestos a cualquier subreceptor. y participantes de programas y proyectos con asistencia federal. MPO asegura además que todos los esfuerzos serán Se debe hacer todo lo posible para garantizar la no discriminación en todos sus programas y operaciones, independientemente de la fuente de financiación.

MPO reuniones se llevan a cabo en lugares accesibles y razonables se hacen para las personas con discapacidad que lo soliciten dentro de un plazo de preaviso razonable (generalmente dos semanas o 10 días hábiles). Si desea alojamiento accesibilidad o el idioma para las reuniones MPO RPC, por favor póngase en contacto con la gerente de negocios de RPC en 603-658-0517 o por correo electrónico: apettengill@therpc.org

Si cree que ha sido discriminado por su raza, color, origen nacional, sexo, edad o estado de discapacidad, puede presentar una queja siguiendo el Formulario de queja del Título VI de RPC MPO. Si no puede descargar el documento o necesita información adicional, no dude en comunicarse con la Comisión de Planificación de Rockingham al 603-778-0885.

###

Appendix C1

Rockingham Planning Commission MPO Title VI Complaint and Investigation Procedures

These procedures cover all complaints filed under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, for alleged discrimination in any program or activity administered by the Rockingham Planning Commission.

These procedures do not deny the right of the complainant to file formal complaints with other State or Federal agencies or to seek private counsel for complaints alleging discrimination. Every effort will be made to obtain early resolution of complaints at the lowest level possible. The option of informal mediation meeting(s) between the affected parties and the RPC may be utilized for resolution. Any individual, group of individuals or entity that believes they have been subjected to discrimination prohibited under Title VI and related statutes may file a written complaint to the following address:

**Title VI Coordinator
Rockingham Planning Commission
156 Water Street
Exeter, NH 03833
Phone: (603) 778-0885**

The following measures will be taken to resolve Title VI complaints:

- 1.) A formal complaint must be filed within 180 days of the alleged occurrence. Complaints shall be in writing and signed by the individual or his/her representative, and will include the complainant's name, address and telephone number; name of alleged discriminating official, basis of complaint (race, color, national origin, sex, disability, age), and the date of alleged act(s). A statement detailing the facts and circumstances of the alleged discrimination must accompany all complaints.
- 2.) In the case where a complainant is unable or incapable of providing a written statement, a verbal complaint of discrimination may be made to the RPC Title VI Coordinator. Under these circumstances, the complainant will be interviewed, and the Title VI Coordinator will assist the Complainant in converting the verbal allegations to writing.
- 3.) When a complaint is received, the Title VI Coordinator will provide written acknowledgment to the Complainant, within ten (10) days by registered mail.
- 4.) If a complaint is deemed incomplete, additional information will be requested, and the Complainant will be provided 60 business days to submit the required information. Failure to do so may be considered good cause for a determination of no investigative merit.

- 5.) Within 15 business days from receipt of a complete complaint, the RPC will determine its jurisdiction in pursuing the matter and whether the complaint has sufficient merit to warrant investigation. Within five (5) days of this decision, the Executive Director or his/her authorized designee will notify the Complainant and Respondent, by registered mail, informing them of the disposition.
 - a. If the decision is not to investigate the complaint, the notification shall specifically state the reason for the decision.
 - b. If the complaint is to be investigated, the notification shall state the grounds of RPC's jurisdiction, while informing the parties that their full cooperation will be required in gathering additional information and assisting the investigator.
- 6.) When RPC does not have sufficient jurisdiction, the Executive Director or his/her authorized designee will refer the complaint to the appropriate State or Federal agency holding such jurisdiction.
- 7.) If the complaint has investigative merit, the Executive Director or his/her authorized designee will assign an investigator. A complete investigation will be conducted, and an investigative report will be submitted to the Executive Director within 60 days from receipt of the complaint. The report will include a narrative description of the incident, summaries of all persons interviewed, and a finding with recommendations and conciliatory measures where appropriate. If the investigation is delayed for any reason, the investigator will notify the appropriate authorities, and an extension will be requested.
- 8.) The Executive Director or his/her authorized designee will issue letters of finding to the Complainant and Respondent within 90 days from receipt of the complaint.
- 9.) If the Complainant is dissatisfied with RPC's resolution of the complaint, he/she has the right to file a complaint with the New Hampshire Department of Transportation at the following address:

**Title VI Coordinator
New Hampshire Department of Transportation
P.O. Box 483, 7 Hazen Drive
Concord, NH 03302-0483
Phone: (603) 271-6070
TTY Access: (800) 735-2964**

Apendice C2
Comisión de Planificación Rockingham
Procedimientos de Denuncia e Investigación Título VI

Estos procedimientos cubren todas las quejas presentadas bajo el Título VI de la Ley de Derechos Civiles de 1964, la Sección 504 de la Ley de Rehabilitación de 1973 y la Ley de Americanos con Discapacidades de 1990 por supuesta discriminación en cualquier programa o actividad administrada por la Comisión de Planificación de Rockingham.

Estos procedimientos no niegan el derecho del demandante a presentar quejas formales con otras agencias estatales o federales o a buscar un abogado privado para las quejas alegando discriminación. Se hará todo lo posible para obtener una resolución temprana de las quejas al nivel más bajo posible. La opción de reuniones de mediación informal entre las partes afectadas y el RPC puede ser utilizada para la resolución. Cualquier individuo, grupo de individuos o entidad que crea que han sido objeto de discriminación prohibida bajo el Título VI y estatutos relacionados puede presentar una queja por escrito a la siguiente dirección:

Title VI Coordinator
Rockingham Planning Commission
156 Water Street
Exeter, NH 03833
Teléfono: (603) 778-0885

Se tomarán las siguientes medidas para resolver las quejas del Título VI:

- 1.) Una queja formal debe ser presentada dentro de los 180 días de la presunta ocurrencia. Las quejas deben ser por escrito y firmadas por el individuo o su representante, e incluirán el nombre, dirección y número de teléfono del reclamante; Nombre del funcionario discriminador alegado, base de la queja (raza, color, origen nacional, sexo, discapacidad, edad), y la fecha del supuesto acto (s). Todas las quejas deben acompañar una declaración en la que se detallen los hechos y circunstancias de la supuesta discriminación.
- 2.) En el caso en que un denunciante no pueda o no pueda proporcionar una declaración escrita, se podrá presentar una queja verbal de discriminación al Coordinador del Título VI de RPC. En estas circunstancias, el demandante será entrevistado y el Coordinador del Título VI ayudará al Demandante a convertir las alegaciones verbales por escrito.
- 3.) Cuando se recibe una queja, el Coordinador del Título VI proporcionará un acuse de recibo por escrito al Demandante, dentro de los diez (10) días por correo certificado.
- 4.) Si una queja se considera incompleta, se solicitará información adicional, y se proporcionará al reclamante un plazo de 60 días hábiles para presentar la información

requerida. El no hacerlo puede ser considerado como una buena causa para la determinación de ningún mérito investigativo.

- 5.) Dentro de los 15 días hábiles a partir de la recepción de una queja completa, la RPC determinará su jurisdicción en el proceso y si la queja tiene mérito suficiente para justificar una investigación. Dentro de los cinco (5) días de esta decisión, el Director Ejecutivo o su designado autorizado notificará al Demandante y al Demandado, por correo certificado, informándoles de la disposición.
 - a. Si la decisión no es investigar la denuncia, la notificación especificará específicamente el motivo de la decisión.
 - b. Si la queja debe ser investigada, la notificación deberá indicar los motivos de la jurisdicción de RPC, al mismo tiempo que se informa a las partes que se necesitará su plena cooperación para recopilar información adicional y ayudar al investigador.
- 6.) Cuando RPC no tenga jurisdicción suficiente, el Director Ejecutivo o su designado autorizado remitirá la queja al organismo estatal o federal competente que tenga dicha jurisdicción.
- 7.) Si la queja tiene mérito de investigación, el Director Ejecutivo o su designado autorizado asignará un investigador. Se llevará a cabo una investigación completa y se presentará un informe de investigación al Director Ejecutivo dentro de los 60 días siguientes a la recepción de la queja. El informe incluirá una descripción narrativa del incidente, resúmenes de todas las personas entrevistadas y una conclusión con recomendaciones y medidas conciliatorias cuando corresponda. Si la investigación se retrasa por cualquier motivo, el investigador notificará a las autoridades pertinentes y se solicitará una prórroga.
- 8.) El Director Ejecutivo o su designado autorizado expedirá cartas de hallazgo al Demandante y al Demandado en un plazo de 90 días a partir de la recepción de la queja.
- 9.) Si el Demandante está insatisfecho con la resolución de la queja de RPC, tiene derecho a presentar una queja ante el Departamento de Transporte de New Hampshire en la siguiente dirección:

**Title VI Coordinator
New Hampshire Department of Transportation
P.O. Box 483, 7 Hazen Drive
Concord, NH 03302-0483
Teléfono: (603) 271-6070
Acceso TTY:: (800) 735-2964**

Appendix D1

Rockingham Planning Commission MPO

Title VI Complaint Form

The Rockingham Planning Commission Metropolitan Planning Organization (MPO) ensures that its programs and services comply with federal nondiscrimination laws, including Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Americans with Disabilities Act of 1990, and related statutes.

This complaint process is designed for members of the public to resolve conflicts with the Rockingham Planning Commission Metropolitan Planning organization (MPO) involving allegations of discrimination in accessing RPC MPO programs or services. The following information is necessary for processing and investigating complaints.

If you wish to file a complaint, please complete this form and explain as clearly as possible what happened and why you believe you were discriminated against. If assistance is needed to complete the form, please contact the RPC Title VI Coordinator at sbogle@therpc.org or 603-778-0885.

Section I (Complainant Information):		
Name:		
Address:		
Telephone (Home):	Telephone (Secondary):	
E-Mail Address:		
Section II (Third Party Information):		
Are you filing this complaint on your own behalf?	Yes* <input type="checkbox"/>	No <input type="checkbox"/>
*If you answered "Yes" to this question, go to Section III. If you answered "No" please name the person for whom you are filing this complaint and your relationship to that person:		
Name of third party:	Relationship:	
Please describe why you have filed for a third party:		
Please confirm that you have obtained the permission of the aggrieved party to file on their behalf.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Section III (Description of Complaint):

The alleged discriminatory action was based on (check all that apply):

- Race Skin color National Origin (including Limited English Proficiency)

What is the date of the alleged discriminatory action? If the discrimination happened over the course of time, please include the earliest date of discrimination and the most recent date of discrimination.

Explain as clearly as possible what happened and how you were discriminated against. Describe the nature of the actions, decisions, or conditions resulting in the alleged discrimination and who you believe was responsible for the discriminatory action. (Attach additional pages if needed.)

Are there any persons who may have knowledge about the alleged discrimination (e.g. witnesses, etc.)? If so, please provide the names and contact information for any such persons. (Attach additional pages if needed.)

Is there any additional information that may assist with the investigation of this complaint (e.g. supporting documentation, recordings, photographs, etc.)? If so, please provide a summary of the information below and include copies of the documentation with this form. (Attach additional pages if needed.)

Comisión de Planificación de Rockingham MPO

Formulario de queja del Título VI

La Organización de Planificación Metropolitana (MPO) de la Comisión de Planificación de Rockingham garantiza que sus programas y servicios cumplan con las leyes federales contra la discriminación, incluido el Título VI de la Ley de Derechos Civiles de 1964, la Ley de Restauración de Derechos Civiles de 1987, la Ley de Estadounidenses con Discapacidades de 1990 y los estatutos relacionados.

Este proceso de quejas está diseñado para que los miembros del público resuelvan conflictos con la organización de planificación metropolitana (MPO) de la Comisión de Planificación de Rockingham que involucren acusaciones de discriminación en el acceso a los programas o servicios de la MPO de la RPC. La siguiente información es necesaria para procesar e investigar las quejas.

Si desea presentar una queja, complete este formulario y explique lo más claramente posible qué sucedió y por qué cree que fue discriminado. Si necesita ayuda para completar el formulario, comuníquese con el Coordinador del Título VI de RPC a sbogle@therpc.org o al 603-778-0885.

Sección I (Información del denunciante):		
Nombre:		
DIRECCIÓN:		
Teléfono (Casa):	Teléfono (Secundario):	
Dirección de correo electrónico:		
Sección II (Información de terceros):		
¿Está presentando esta queja en su propio nombre?	Sí* <input type="checkbox"/>	No <input type="checkbox"/>
*Si respondió "Sí" a esta pregunta, pase a la Sección III. Si respondió "No", indique el nombre de la persona en cuyo nombre presenta esta queja y su relación con esa persona:		
Nombre del tercero:	Relación:	
Describa por qué ha presentado la solicitud en nombre de un tercero:		
Por favor, confirme que ha obtenido el permiso de la parte afectada para presentar la solicitud en su nombre.	Sí <input type="checkbox"/>	No <input type="checkbox"/>
Sección III (Descripción de la queja):		

La presunta acción discriminatoria se basó en (marque todas las opciones

que correspondan):

Raza Color de piel Origen nacional (incluido dominio limitado del inglés)

¿Cuál es la fecha de la presunta acción discriminatoria? Si la discriminación ocurrió a lo largo del tiempo, incluya la fecha más antigua y la fecha más reciente de la discriminación.

Explique lo más claramente posible qué sucedió y cómo fue discriminado. Describa la naturaleza de las acciones, decisiones o condiciones que dieron lugar a la presunta discriminación y quién cree que fue responsable de la acción discriminatoria. (Adjunte páginas adicionales si es necesario).

¿Existen personas que puedan tener conocimiento sobre la presunta discriminación (por ejemplo, testigos, etc.)? En caso afirmativo, proporcione los nombres y la información de contacto de dichas personas. (Adjunte páginas adicionales si es necesario).

¿Existe alguna información adicional que pueda ayudar con la investigación de esta queja (por ejemplo, documentación de respaldo, grabaciones, fotografías, etc.)? Si es así, proporcione un resumen de la información a continuación e incluya copias de la documentación con este formulario. (Adjunte páginas adicionales si es necesario).

Sección IV (Quejas anteriores):		
¿Ha presentado previamente una queja ante la RPC MPO?	Sí <input type="checkbox"/>	No <input type="checkbox"/>
Sección V (Otras presentaciones de la demanda):		
¿Ha presentado esta queja ante alguna otra agencia federal, estatal o local, o ante algún tribunal federal o estatal? <input type="checkbox"/> Sí <input type="checkbox"/> No En caso afirmativo, marque todas las opciones que correspondan: <input type="checkbox"/> Agencia Federal: _____ <input type="checkbox"/> Tribunal Federal: _____ <input type="checkbox"/> Agencia estatal: _____ <input type="checkbox"/> Tribunal estatal: _____ <input type="checkbox"/> Agencia local: _____		
Proporcione información de una persona de contacto en la agencia o tribunal donde se presentó la queja. (Adjunte páginas adicionales si es necesario).		
Nombre:		
Título:		
Agencia:		
DIRECCIÓN:		
Teléfono:		
Correo electrónico:		

Firme y feche a continuación. Puede adjuntar cualquier material escrito u otra información que considere relevante para su queja.

Fecha de la firma

Por favor envíe este formulario a:

Coordinador del Título VI

Comisión de Planificación de Rockingham

Calle del Agua 156

Exeter, Nuevo Hampshire, 03833

O envíe un correo electrónico a: sbogle@therpc.org

Appendix D2

Rockingham Planning Commission MPO Americans with Disabilities Act (ADA) Complaint Form

The Rockingham Planning Commission Metropolitan Planning Organization (MPO) ensures that its programs and services comply with federal nondiscrimination laws, including Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Americans with Disabilities Act of 1990, and related statutes.

This complaint process is designed for members of the public to resolve conflicts with the Rockingham Planning Commission Metropolitan Planning organization (MPO) involving allegations of discrimination in accessing RPC MPO programs or services. The following information is necessary for processing and investigating complaints.

If you wish to file a complaint, please complete this form and explain as clearly as possible what happened and why you believe you were discriminated against. If assistance is needed to complete the form, please contact the RPC Title VI Coordinator at sbogle@therpc.org or 603-778-0885.

Section I (Complainant Information):		
Name:		
Address:		
Telephone (Home):	Telephone (Secondary):	
E-Mail Address:		
Section II (Third Party Information):		
Are you filing this complaint on your own behalf?	Yes* <input type="checkbox"/>	No <input type="checkbox"/>
*If you answered "Yes" to this question, go to Section III. If you answered "No" please supply the name of the person for whom you are filing this complaint and your relationship to that person:		
Name of third party:	Relationship:	
Please describe why you have filed for a third party:		
Please confirm that you have obtained the permission of the aggrieved party to file on their behalf.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Section III (Description of Complaint):		
The alleged discriminatory action was based on (check all that apply):		
<input type="checkbox"/> Physical Disability <input type="checkbox"/> Developmental/Intellectual Disability <input type="checkbox"/> Other Disability		

What is the date of the alleged discriminatory action? If the discrimination happened over the course of time, please include the earliest date of discrimination and the most recent date of discrimination.

Explain as clearly as possible what happened and how you were discriminated against. Describe the nature of the actions, decisions, or conditions resulting in the alleged discrimination and who you believe was responsible for the discriminatory action. (Attach additional pages if needed.)

Are there any persons who may have knowledge about the alleged discrimination (e.g. witnesses, etc.)? If so, please provide the names and contact information for any such persons. (Attach additional pages if needed.)

Is there any additional information that may assist with the investigation of this complaint (e.g. supporting documentation, recordings, photographs, etc)? If so, please provide a summary of the information below and include copies of the documentation with this form. (Attach additional pages if needed.)

Section IV (Previous Complaints):		
Have you previously filed a complaint with the RPC MPO?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Section V (Other Filings of the Complaint):		
Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, check all that apply:		
<input type="checkbox"/> Federal Agency: _____	<input type="checkbox"/> Federal Court: _____	
<input type="checkbox"/> State Agency: _____	<input type="checkbox"/> State Court: _____	
<input type="checkbox"/> Local Agency: _____		
Please provide information for a contact person at the agency/court where the complaint was filed. (Attach additional pages if needed.)		
Name:		
Title:		
Agency:		
Address:		
Telephone:		
E-mail:		

Please sign and date below. You may attach any written materials or other information that you think are relevant to your complaint.

Signature

Date

Please submit this form to:

Title VI Coordinator

Rockingham Planning Commission

156 Water Street

Exeter, NH, 03833

Or e-mail to: sbogle@therpc.org

Comisión de Planificación de Rockingham MPO

Formulario de quejas en virtud de la Ley de Estadounidenses con Discapacidades (ADA)

La Organización de Planificación Metropolitana (MPO) de la Comisión de Planificación de Rockingham garantiza que sus programas y servicios cumplan con las leyes federales contra la discriminación, incluido el Título VI de la Ley de Derechos Civiles de 1964, la Ley de Restauración de Derechos Civiles de 1987, la Ley de Estadounidenses con Discapacidades de 1990 y los estatutos relacionados.

Este proceso de quejas está diseñado para que los miembros del público resuelvan conflictos con la organización de planificación metropolitana (MPO) de la Comisión de Planificación de Rockingham que involucren acusaciones de discriminación en el acceso a los programas o servicios de la MPO de la RPC. La siguiente información es necesaria para procesar e investigar las quejas.

Si desea presentar una queja, complete este formulario y explique lo más claramente posible qué sucedió y por qué cree que fue discriminado. Si necesita ayuda para completar el formulario, comuníquese con el Coordinador del Título VI de RPC a sbogle@therpc.org o al 603-778-0885.

Sección I (Información del denunciante):		
Nombre:		
DIRECCIÓN:		
Teléfono (Casa):	Teléfono (Secundario):	
Dirección de correo electrónico:		
Sección II (Información de terceros):		
¿Está presentando esta queja en su propio nombre?	Sí* <input type="checkbox"/>	No <input type="checkbox"/>
*Si respondió "Sí" a esta pregunta, pase a la Sección III. Si respondió "No", proporcione el nombre de la persona en cuyo nombre presenta esta queja y su relación con esa persona:		
Nombre del tercero:	Relación:	
Describa por qué ha presentado la solicitud en nombre de un tercero:		
Por favor, confirme que ha obtenido el permiso de la parte afectada para presentar la solicitud en su nombre.	Sí <input type="checkbox"/>	No <input type="checkbox"/>
Sección III (Descripción de la queja):		
La presunta acción discriminatoria se basó en (marque todas las opciones que correspondan):		
<input type="checkbox"/> Discapacidad física <input type="checkbox"/> Discapacidad intelectual/del desarrollo <input type="checkbox"/> Otra discapacidad		

¿Cuál es la fecha de la presunta acción discriminatoria? Si la discriminación ocurrió a lo largo del tiempo, incluya la fecha más antigua y la fecha más reciente de la discriminación.

Explique lo más claramente posible qué sucedió y cómo fue discriminado. Describa la naturaleza de las acciones, decisiones o condiciones que dieron lugar a la presunta discriminación y quién cree que fue responsable de la acción discriminatoria. (Adjunte páginas adicionales si es necesario).

¿Existen personas que puedan tener conocimiento sobre la presunta discriminación (por ejemplo, testigos, etc.)? En caso afirmativo, proporcione los nombres y la información de contacto de dichas personas. (Adjunte páginas adicionales si es necesario).

¿Existe alguna información adicional que pueda ayudar con la investigación de esta queja (por ejemplo, documentación de respaldo, grabaciones, fotografías, etc.)? Si es así, proporcione un resumen de la información a continuación e incluya copias de la documentación con este formulario. (Adjunte páginas adicionales si es necesario).

Sección IV (Quejas anteriores):		
¿Ha presentado previamente una queja ante la RPC MPO?	Sí <input type="checkbox"/>	No <input type="checkbox"/>
Sección V (Otras presentaciones de la demanda):		
¿Ha presentado esta queja ante alguna otra agencia federal, estatal o local, o ante algún tribunal federal o estatal? <input type="checkbox"/> Sí <input type="checkbox"/> No		
En caso afirmativo, marque todas las opciones que correspondan:		
<input type="checkbox"/> Agencia Federal: _____ <input type="checkbox"/> Tribunal Federal: _____		
<input type="checkbox"/> Agencia estatal: _____ <input type="checkbox"/> Tribunal estatal: _____		
<input type="checkbox"/> Agencia local: _____		
Proporcione información de una persona de contacto en la agencia o tribunal donde se presentó la queja. (Adjunte páginas adicionales si es necesario).		
Nombre:		
Título:		
Agencia:		
DIRECCIÓN:		
Teléfono:		
Correo electrónico:		

Firme y feche a continuación. Puede adjuntar cualquier material escrito u otra información que considere relevante para su queja.

Fecha de la firma

Por favor envíe este formulario a:

Coordinador del Título VI

Comisión de Planificación de Rockingham

Calle del Agua 156

Exeter, Nuevo Hampshire, 03833

O envíe un correo electrónico a: sbogle@therpc.org

Appendix D3

Rockingham Planning Commission MPO Environmental Justice Complaint Form

The Rockingham Planning Commission Metropolitan Planning Organization (MPO) ensures that its programs and services comply with federal nondiscrimination laws, including Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Americans with Disabilities Act of 1990, and related statutes. Additionally, several executive orders require the MPO and other entities receiving federal assistance to identify and address, as appropriate “disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations.”

This complaint process is designed for members of the public to resolve conflicts with the Rockingham Planning Commission Metropolitan Planning organization (MPO) involving allegations of discrimination in accessing RPC MPO programs or services. The following information is necessary for processing and investigating complaints.

If you wish to file a complaint, please complete this form and explain as clearly as possible what happened and why you believe you were discriminated against. If assistance is needed to complete the form, please contact the RPC Title VI Coordinator at sbogle@therpc.org or 603-658-0515.

Section I (Complainant Information):		
Name:		
Address:		
Telephone (Home):	Telephone (Secondary):	
E-Mail Address:		
Section II (Third Party Information):		
Are you filing this complaint on your own behalf?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
*If you answered "Yes" to this question, go to Section III. If you answered "No" please supply the name of the person for whom you are filing this complaint and your relationship to that person:		
Name of third party:	Relationship:	
Please explain why you have filed for a third party:		

Please confirm that you have obtained the permission of the aggrieved party to file on their behalf.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
--	---------------------------------	--------------------------------

Section III (Description of Complaint):

What is the date of the alleged discriminatory action? If the discrimination happened over the course of time, please include the earliest date of discrimination and the most recent date of discrimination.

Explain as clearly as possible what happened and how you were discriminated against. Describe the nature of the actions, decisions, or conditions resulting in the alleged discrimination and who you believe was responsible for the discriminatory action. (Attach additional pages if needed.)

Are there any persons who may have knowledge about the alleged discrimination (e.g. witnesses, etc.)? If so, please provide the names and contact information for any such persons. (Attach additional pages if needed.)

Is there any additional information that may assist with the investigation of this complaint (e.g. supporting documentation, recordings, photographs, etc)? If so, please provide a summary of the information below and include copies of the documentation with this form. (Attach additional pages if needed.)

Section IV (Previous Complaints):		
Have you previously filed a complaint with the RPC MPO?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Section V (Other Filings of the Complaint):	
Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, check all that apply:	
<input type="checkbox"/> Federal Agency: _____	<input type="checkbox"/> Federal Court: _____
<input type="checkbox"/> State Agency: _____	<input type="checkbox"/> State Court: _____
<input type="checkbox"/> Local Agency: _____	
Please provide information for a contact person at the agency/court where the complaint was filed. (Attach additional pages if needed.)	
Name: _____	
Title: _____	
Agency: _____	
Address: _____	
Telephone: _____	
E-mail: _____	

Please sign and date below. You may attach any written materials or other information that you think is relevant to your complaint.

Signature

Date

Please submit this form to:

Title VI Coordinator

Rockingham Planning Commission

156 Water Street

Exeter, NH, 03833

Or e-mail to: sbogle@therpc.org

Comisión de Planificación de Rockingham MPO

Formulario de queja por justicia ambiental

La Organización de Planificación Metropolitana (MPO) de la Comisión de Planificación de Rockingham garantiza que sus programas y servicios cumplan con las leyes federales contra la discriminación, incluido el Título VI de la Ley de Derechos Civiles de 1964, la Ley de Restauración de los Derechos Civiles de 1987, la Ley de Estadounidenses con Discapacidades de 1990 y estatutos relacionados. Además, varias órdenes ejecutivas exigen que la MPO y otras entidades que reciben asistencia federal identifiquen y aborden, según corresponda, los “efectos desproporcionadamente altos y adversos para la salud humana o el medio ambiente de sus programas, políticas y actividades en las poblaciones minoritarias y las poblaciones de bajos ingresos”.

Este proceso de quejas está diseñado para que los miembros del público resuelvan conflictos con la organización de planificación metropolitana (MPO) de la Comisión de Planificación de Rockingham que involucren acusaciones de discriminación en el acceso a los programas o servicios de la MPO de la RPC. La siguiente información es necesaria para procesar e investigar las quejas.

Si desea presentar una queja, complete este formulario y explique lo más claramente posible qué sucedió y por qué cree que fue discriminado. Si necesita ayuda para completar el formulario, comuníquese con el Coordinador del Título VI de RPC a sbogle@therpc.org o al 603-658-0515.

Sección I (Información del denunciante):		
Nombre:		
DIRECCIÓN:		
Teléfono (Casa):	Teléfono (Secundario):	
Dirección de correo electrónico:		
Sección II (Información de terceros):		
¿Está presentando esta queja en su propio nombre?	Sí <input type="checkbox"/>	No <input type="checkbox"/>
*Si respondió "Sí" a esta pregunta, pase a la Sección III. Si respondió "No", proporcione el nombre de la persona en cuyo nombre presenta esta queja y su relación con esa persona:		
Nombre del tercero:	Relación:	
Explique por qué ha presentado la solicitud en nombre de un tercero:		

Por favor, confirme que ha obtenido el permiso de la parte afectada para presentar la solicitud en su nombre.	Sí <input type="checkbox"/>	No <input type="checkbox"/>
---	--------------------------------	--------------------------------

Sección III (Descripción de la queja):

¿Cuál es la fecha de la presunta acción discriminatoria? Si la discriminación ocurrió a lo largo del tiempo, incluya la fecha más antigua y la fecha más reciente de la discriminación.

Explique lo más claramente posible qué sucedió y cómo fue discriminado. Describa la naturaleza de las acciones, decisiones o condiciones que dieron lugar a la presunta discriminación y quién cree que fue responsable de la acción discriminatoria. (Adjunte páginas adicionales si es necesario).

¿Existen personas que puedan tener conocimiento sobre la presunta discriminación (por ejemplo, testigos, etc.)? En caso afirmativo, proporcione los nombres y la información de contacto de dichas personas. (Adjunte páginas adicionales si es necesario).

¿Existe alguna información adicional que pueda ayudar con la investigación de esta queja (por ejemplo, documentación de respaldo, grabaciones, fotografías, etc.)? Si es así, proporcione un resumen de la información a continuación e incluya copias de la documentación con este formulario. (Adjunte páginas adicionales si es necesario).

Sección IV (Quejas anteriores):		
¿Ha presentado previamente una queja ante la RPC MPO?	Sí <input type="checkbox"/>	No <input type="checkbox"/>

Sección V (Otras presentaciones de la demanda):
¿Ha presentado esta queja ante alguna otra agencia federal, estatal o local, o ante algún tribunal federal o estatal? <input type="checkbox"/> Sí <input type="checkbox"/> No
En caso afirmativo, marque todas las opciones que correspondan:
<input type="checkbox"/> Agencia Federal: _____ <input type="checkbox"/> Tribunal Federal: _____
<input type="checkbox"/> Agencia Estatal: _____ <input type="checkbox"/> Tribunal estatal: _____
<input type="checkbox"/> Agencia local: _____
Proporcione información de una persona de contacto en la agencia o tribunal donde se presentó la queja. (Adjunte páginas adicionales si es necesario).
Nombre:
Título:
Agencia:
DIRECCIÓN:
Teléfono:
Correo electrónico:

Firme y feche a continuación. Puede adjuntar cualquier material escrito u otra información que considere relevante para su queja.

Fecha de la firma

Por favor envíe este formulario a:

Coordinador del Título VI

Comisión de Planificación de Rockingham

Calle del Agua 156

Exeter, Nuevo Hampshire, 03833

O envíe un correo electrónico a: sbogle@therpc.org

APPENDIX E

**ROCKINGHAM PLANNING COMMISSION
METROPOLITAN PLANNING ORGANIZATION
TITLE VI NON-DISCRIMINATION PROGRAM**

RECORD OF CIVIL RIGHTS COMPLAINT, INVESTIGATION, AND RESOLUTION
49 CFR 21.9(b)

1. Date Civil Rights complaint received by MPO: _____

2. Summary of complaint allegation(s):

3. Status of Investigation of complaint:

4. Action(s) taken by MPO:

5. Date complaint resolved or closed: _____

Appendix F1
MPO Technical Advisory Committee (TAC) Roster 2024-2025

First Name	Last Name	Affiliation	Status	Category	Race/Ethnicity
William	Baldwin	Town of Atkinson	Voting	Municipal	
Stefanie	Kizza	Town of Brentwood	Voting	Municipal	Caucasian
Edward	Warren	Town of East Kingston	Voting	Municipal	Caucasian
Amanda	Nolan	Town of Epping	Voting	Municipal	Caucasian
Dave	Sharples	Town of Exeter	Voting	Municipal	Caucasian
Brett	Hunter	Town of Fremont	Voting	Municipal	Caucasian
Bob	Dion	Town of Greenland	Voting	Municipal	Caucasian
Jim	Lavacchia	Town of Hampstead	Voting	Municipal	Caucasian
Jennifer	Hale	Town of Hampton	Voting	Municipal	Caucasian
Richard	McDermott	Town of Hampton Falls	Voting	Municipal	Caucasian
Vacant		Town of Kensington	Voting	Municipal	
Peter	Coffin	Town of Kingston	Voting	Municipal	Caucasian
Randy	Bryan	Town of New Castle	Voting	Municipal	Caucasian
Michael	Sununu	Town of Newfields	Voting	Municipal	Caucasian
Chris	Cross	Town of Newington	Voting	Municipal	Caucasian
Barbara	White	Town of Newton	Voting	Municipal	Caucasian
Shep	Kroner	Town of North Hampton	Voting	Municipal	Caucasian
Tim	Moore	Town of Plaistow	Voting	Municipal	Caucasian
Eric	Eby	City of Portsmouth	Voting	Municipal	Caucasian
Vacant		Town of Raymond	Voting	Municipal	
Dania	Seiglie	Town of Rye	Voting	Municipal	Caucasian
Vacant		Town of Sandown	Voting	Municipal	Caucasian
Dave	Baxter	Town of Seabrook	Voting	Municipal	Caucasian
Angela	Racine	Town of South Hampton	Voting	Municipal	
Mark	Connors	Town of Stratham	Voting	Municipal	Caucasian
Beverly	Cray	UNH - Wildcat Transit	Voting	Municipal	Caucasian
Mike	Whitten	MTA/CART	Voting	Institutional	Caucasian
Rad	Nichols	COAST	Voting	Institutional	Caucasian
Jessica	Wilcox	NH DES - Air Resources	Voting	Institutional	Caucasian
Lucy	St. John	NH DOT Planning & Community Assistance	Voting	Institutional	Caucasian
Geno	Marconi	NH State Port Authority	Voting	Institutional	Caucasian
Brian	Schutt	NHDOT - District VI	Voting	Institutional	Caucasian
Michael	Mates	Pease Development Authority	Voting	Institutional	Caucasian
Tim	Roache	Rockingham Planning Commission	Voting	Institutional	Caucasian
Michelle	Winters	NH DOT - Aeronautics	Non-Voting	Institutional	Caucasian
Nicole	Bryant	NH DOT - Rail & Transit	Non-Voting	Institutional	
Jared	Chicoine	NH Office of Strategic Planning	Non-Voting	Institutional	Caucasian
Dale	Doughty	Maine DOT	Non-Voting	Institutional	Caucasian
David	Mohler	Massachusetts DOT	Non-Voting	Institutional	Caucasian
Leigh	Levine	Federal Highway Administration (FHWA)	Non-Voting	Institutional	Caucasian
Jim	Jalbert	C & J Bus Lines	Non-Voting	Institutional	Caucasian
Patricia	Quinn	NNEPRA	Non-Voting	Institutional	Caucasian
Tony	Collins	Merrimack Valley Planning Commission	Non-Voting	Institutional	Caucasian
Jay	Minkarah	Nashua Regional Planning Commission	Non-Voting	Institutional	Caucasian
Stephanie	Carver	Southern Maine Planning & Development Commis	Non-Voting	Institutional	Caucasian
Sylvia	von Aulock	Southern NH Planning Commission	Non-Voting	Institutional	Caucasian
Jennifer	Czys	Strafford Regional Planning Commission	Non-Voting	Institutional	Caucasian

Appendix F2
MPO Policy Committee Roster 2023-2024

First Name	Last Name	Affiliation	Status	Category	Race/Ethnicity
John	Tabor	City of Portsmouth	Voting	Municipal	Caucasian
Deaglan	McEachern	City of Portsmouth	Voting	Municipal	Caucasian
Peter	Britz	City of Portsmouth	Voting	Municipal	Caucasian
Beth	Moreau	City of Portsmouth	Voting	Municipal	Caucasian
Ken	Grant	Town of Atkinson	Voting	Municipal	Caucasian
Mike	Turell	Town of Atkinson	Voting	Municipal	Caucasian
Doug	Finan	Town of Brentwood	Voting	Municipal	Caucasian
Mark	Kennedy	Town of Brentwood	Voting	Municipal	Caucasian
Edward	Warren	Town of East Kingston	Voting	Municipal	Caucasian
Heather	Clark	Town of Epping	Voting	Municipal	Caucasian
Gwen	English	Town of Exeter	Voting	Municipal	Caucasian
Langdon	Plumer	Town of Exeter	Voting	Municipal	Caucasian
Roger	Barham	Town of Fremont	Voting	Municipal	Caucasian
Leanne	Miner	Town of Fremont	Voting	Municipal	Caucasian
Bob	Dion	Town of Greenland	Voting	Municipal	Caucasian
Dennis	Malloy	Town of Greenland	Voting	Municipal	Caucasian
Alan	Davis	Town of Hampstead	Voting	Municipal	African American
Susan	Hastings	Town of Hampstead	Voting	Municipal	Caucasian
Ann	Carnaby	Town of Hampton	Voting	Municipal	Caucasian
Barbara	Kravitz	Town of Hampton	Voting	Municipal	Caucasian
Sharon	Mullen	Town of Hampton	Voting	Municipal	Caucasian
Mark	Olson	Town of Hampton	Voting	Municipal	Caucasian
Richard	McDermott	Town of Hampton Falls	Voting	Municipal	Caucasian
Andrew	Brubaker	Town of Hampton Falls	Voting	Municipal	Caucasian
Peter	Merrill	Town of Kensington	Voting	Municipal	Caucasian
Glenn	Coppelman	Town of Kingston	Voting	Municipal	Caucasian
Robin	Duguay	Town of Kingston	Voting	Municipal	Caucasian
Mary Ann	Driscoll	Town of New Castle	Voting	Municipal	Caucasian
Randy	Bryan	Town of New Castle	Voting	Municipal	Caucasian
John	Hayden	Town of Newfields	Voting	Municipal	Caucasian
William	Meserve	Town of Newfields	Voting	Municipal	Caucasian
Chris	Cross	Town of Newington	Voting	Municipal	Caucasian
Denis	Hebert	Town of Newington	Voting	Municipal	Caucasian
Jim	Doggett	Town of Newton	Voting	Municipal	Caucasian
John	Silvia	Town of Newton	Voting	Municipal	Caucasian
Jay	Chabot	Town of North Hampton	Voting	Municipal	Caucasian
Darrell	Britton	Town of Plaistow	Voting	Municipal	Caucasian
Jay	DeRoche	Town of Plaistow	Voting	Municipal	Caucasian
Tim	Moore	Town of Plaistow	Voting	Municipal	Caucasian

First Name	Last Name	Affiliation	Status	Category	Race/Ethnicity
Phil	Winslow	Town of Rye	Voting	Municipal	Caucasian
Jaci	Grote	Town of Rye	Voting	Municipal	Caucasian
John	White	Town of Sandown	Voting	Municipal	Caucasian
Srinivasan	Ravikumar	Town of Seabrook	Voting	Municipal	South Asian
James	VanBokkelen	Town of South Hampton	Voting	Municipal	Caucasian
Lucy	Cushman	Town of Stratham	Voting	Municipal	Caucasian
Joseph	Johnson	Town of Stratham	Voting	Municipal	Caucasian
Rad	Nichols	COAST	Voting	Institutional	Caucasian
Mike	Whitten	MTA/CART	Voting	Institutional	Caucasian
Beverly	Cray	UNH - Wildcat Transit	Voting	Institutional	Caucasian
Jessica	Wilcox	NHDES - Air Resources	Voting	Institutional	Caucasian
William	Watson	NHDOT - Planning & Community A	Voting	Institutional	Caucasian
Nicole	Bryant	NHDOT - Rail & Transit	Voting	Institutional	Caucasian
Michael	Mates	Pease Development Authority	Voting	Institutional	Caucasian
Leigh	Levine	FHWA	Non-Voting	Institutional	Caucasian
Patrick	Bauer	FHWA	Non-Voting	Institutional	Caucasian
Brian	Schutt	NHDOT - District VI	Non-Voting	Institutional	Caucasian
Jared	Chicoine	NH Office of Strategic Initiatives	Non-Voting	Institutional	Caucasian
Dale	Doughty	Maine DOT	Non-Voting	Institutional	Caucasian
Tony	Komornick	Merrimack Valley Planning Commi	Non-Voting	Institutional	Caucasian
Stephanie	Carver	Southern Maine Regional Planning	Non-Voting	Institutional	Caucasian
Sylvia	von Aulock	Southern NH Planning Commission	Non-Voting	Institutional	Caucasian
Jennifer	Czys	Strafford Regional Planning Comm	Non-Voting	Institutional	Caucasian
Patricia	Quinn	Northern NE Passenger Rail Autho	Non-Voting	Institutional	Caucasian

Appendix G

Rockingham Planning Commission (RPC) LANGUAGE ACCESS IMPLEMENTATION PLAN

Implementation Matrix

Milestone Progress

Proposed Action	Completed	FY24 Action	FY25 Action
Identify portions of the RPC service area with high % LEP persons, and periodically update	X		
Identify changes in language concentrations by census tract	X		
Establish relations with additional agencies serving LEP persons: Greater Derry Community Health Center Southern NH Area Health Education Center COAST CART Ascentria Care Alliance (formerly Lutheran Social Services)	X X X X X		
Get feedback from agencies regarding key languages	X		
Get feedback from agencies regarding language service needed	X		
Identify additional resources agencies may have to assist	X	X	
Develop service relationships for language services	X	X	
Maintain listing of employees fluent in languages other than English		X	X
Identify key documents requiring translation Develop materials in alternate languages Title VI Notice to the Public Title VI Complaint Procedures Title VI Complaint Form Website MPO Organizational Summary Brochure MPO Project Selection Process Brochure	X X X X X X X	 X X	
Identify sources and methods for telephone interpretation	X		
Develop methods for responding to foreign language correspondence		X	
Place a notice of right to language assistance on RPC website	X		
Develop training for staff - awareness of services available, how to respond to LEPs in person, to LEP callers, to LEP correspondence			X

➤ ¿Qué es la RPC?

La Comisión de Planificación de Rockingham (RPC) es una de las nueve comisiones de planificación regional de New Hampshire establecidas por RSA 36:46. La región de la Comisión consiste en 27 comunidades del sureste de New Hampshire. Estamos en una posición única como recurso regional para apoyar los esfuerzos de planificación cooperativa y ofrecer estrategias que beneficien a muchas comunidades. Los comisionados son los voluntarios que representan los intereses locales y regionales de las comunidades miembros. Colectivamente, desempeñamos una función consultiva como recurso, foro y voz.



RECURSO

Una plantilla de planificadores profesionales para proporcionar asistencia técnica en materia de planificación a las comunidades y facilitar la coordinación regional.



FORO

Un lugar para que los representantes de la comunidad se reúnan y aborden cuestiones que trascienden los límites municipales.



VOZ

Llevamos el mensaje de las necesidades y prioridades de nuestra región al poder legislativo y a las agencias estatales y federales.

➤ ¿Cuáles son los servicios principales de la RPC?

- Planes maestros comunitarios
- Consultoría de planificación municipal
- Sistemas de Información Geográfica (SIG) y mapeo
- Actualizaciones del Plan de mitigación de riesgos
- Evaluación de las necesidades de vivienda
- Revisión de planos de sitios
- Estudios, planes e inventarios de utilización del suelo
- Programas de mejora de capital
- Planes de agua y recursos naturales
- Ordenanzas y reglamentos de zonificación
- Planificación energética
- Planificación de la resistencia climática

Más información y contacto en

www.theRPC.org 603-778-0885

156 Water Street, Exeter NH



@RockinghamPlanning



@RPC_NH

Área de servicio: Atkinson • Brentwood • Danville • East Kingston • Epping • Exeter • Fremont • Greenland • Hampstead • Hampton • Hampton Falls • Kensington • Kingston • New Castle • Newfields • Newington • Newton • North Hampton • Plaistow • Portsmouth • Raymond • Rye • Salem • Sandown • Seabrook • South Hampton • Stratham

➤ ¿Qué es la MPO?

La Organización de Planificación Metropolitana de Rockingham (MPO) es la agencia de planificación del transporte designada por el gobierno federal para 27 comunidades del sureste de New Hampshire. La MPO garantiza la participación local y regional en las prioridades federales de financiación del transporte. Ayudamos a las comunidades a abordar cuestiones como la seguridad vial, la congestión del tráfico, el acceso para todos los residentes y las interacciones del sistema de transporte con el uso del suelo, el desarrollo económico, el cambio climático, el medioambiente y la salud pública.



RECURSO

La MPO presta servicios de planificación del transporte para satisfacer las necesidades locales de seguridad, movilidad y accesibilidad.



FORO

La MPO facilita la colaboración de las comunidades, los proveedores de transporte, las agencias estatales y federales y otras partes interesadas para ayudar a asignar los limitados recursos de financiación del transporte.



VOZ

La MPO proporciona una voz regional para comunicar nuestras prioridades y necesidades locales de transporte a nivel estatal y nacional.

➤ ¿Cuáles son los servicios principales de la MPO?

- **Priorización de proyectos para la financiación federal**
- **Recopilación de datos de tráfico**
- **Análisis de intersecciones**
- **Planificación para bicicletas/peatones**
- **Sistemas de gestión de la superficie de las carreteras**
- **Evaluación completa de calles**
- **Estudios de impacto del tráfico**
- **Estudios de tránsito**

Más información y contacto en

www.theRPC.org

603-778-0885

156 Water Street, Exeter NH



@RockinghamPlanning



@RPC_NH

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Planificación del transporte y proceso de selección de proyectos

La estructura de planificación del transporte de New Hampshire se basa en una combinación de procesos estatales y federales. Las Organizaciones de Planificación Metropolitana (MPO) deben adoptar Planes de Transporte a Largo Plazo (LRTP) específicos para cada proyecto y Programas de Mejora del Transporte (TIP) a corto plazo, según lo exige la normativa federal. La MPO también tiene un papel legislativo en el establecimiento de proyectos prioritarios para el Plan Decenal del Estado, que se entrelaza entre los procesos TIP y LRTP. Estos tres documentos ofrecen el camino para que los proyectos pasen de la idea (LRTP), a través del desarrollo del proyecto y la planificación (Plan Decenal del Estado), hasta la implementación (TIP).

Plan de Transporte a Largo Plazo (LRTP) [Horizonte de 20 años o más].

El Plan de Transporte a Largo Plazo (LRTP) establece metas, objetivos y condiciones futuras previstas para el transporte de superficie en la región de la MPO durante veinte años o más. Las necesidades de mejora del transporte se identifican y priorizan para su implementación. Los proyectos de mayor prioridad se recomiendan para su inclusión en el Plan Decenal del Estado (conforme a NH RSA 240:3). El LRTP se actualiza por completo cada cuatro o cinco años y está disponible en el sitio web de la RPC en therpc.org/LRTP.

Plan Decenal del Estado [Horizonte de 10 años]

El Plan Decenal del Estado es la lista de proyectos de transporte financiados desarrollada por el Departamento de Transporte de NH (NHDOT) y las Comisiones de Planificación regional (RPC) según lo recomendado por el Consejo Asesor del Gobernador sobre Transporte Intermodal (GACIT). Las 9 RPC proporcionan al NHDOT los proyectos prioritarios de sus LRTP y el NHDOT suministra las necesidades operativas, de mantenimiento y de mejora identificadas para formar el programa de proyectos. El Plan Decenal se actualiza cada dos años y debe ser aprobado por el poder legislativo y el Gobernador antes de convertirse en ley. Los proyectos enumerados en los cuatro primeros años del Plan Decenal que utilizan financiación federal se convierten en la base del TIP y del TIP estatal (STIP).

Programa de Mejora del Transporte (TIP) [Horizonte de 4 años]

El Programa de Mejora del Transporte (TIP) es un programa cuatrienal a corto plazo de proyectos de transporte regional cuya ejecución está prevista en la región con fondos federales. Lo prepara la MPO en colaboración con los gobiernos locales, las agencias de transporte regionales y el Departamento de Transporte de New Hampshire (NHDOT). El TIP es la promulgación de la visión, las metas y los objetivos del LRTP, y la ejecución de los proyectos contenidos en los cuatro primeros años del Plan Decenal del Estado. El TIP de la MPO está disponible en el sitio web de la RPC en therpc.org/TIP.

Proceso de selección de proyectos de la RPC

El proceso de selección de proyectos para establecer las prioridades del Plan Decenal del Estado se rige por un conjunto de criterios de selección de proyectos a nivel estatal y por las directrices del NHDOT. Cada Comisión de Planificación adapta el proceso, conforme a esas directrices, a las necesidades y prioridades regionales. El proceso de la RPC comienza con una solicitud de propuestas de proyectos a las comunidades y socios de planificación regional en el verano de los años pares y concluye con la presentación de los proyectos prioritarios al NHDOT en la primavera de los años impares. Los gráficos que se encuentran en el reverso de este folleto ofrecen una visión general de este proceso. Todos los detalles están disponibles en el sitio web de la RPC en therpc.org/LRTP.

1 Plan de Transporte a Largo Plazo (LRTP) de la MPO

2 Plan Decenal del Estado

3 Programa de Mejora del Transporte de la MPO (TIP)

Lista de proyectos a corto plazo a 4 años

- Implementación a corto plazo
- Proyectos financiados con fondos federales o significativos a nivel regional
- Con limitaciones fiscales
- Los TIP regionales se combinan para formar el TIP estatal (STIP)
- Se actualiza cada dos años al concluir el proceso del Plan Decenal

Cola de proyectos estatales a 10 años

- Compromiso del estado de construir los proyectos de la lista
- Con limitaciones fiscales
- Las regiones fijan objetivos de financiación
- Se añaden nuevos proyectos a los últimos años y pasan al TIP cuando alcanzan el 4.º año
- Se actualiza cada dos años
- Proyectos financiados con fondos federales y estatales

Necesidades de proyectos identificadas a más de 20 años

- Políticas y metas regionales
- Proyectos financiados con fondos federales y significativos a nivel regional
- Recomendaciones a corto y largo plazo
- Con limitaciones fiscales
- Proyectos prioritarios para el Plan Decenal del Estado
- Actualizaciones importantes cada 4 o 5 años

Proceso de selección y sollicitación de proyectos de la RPC

En el verano de los años pares, la MPO solicita a las comunidades y agencias proyectos de transporte de superficie como posibles incorporaciones al Plan de Transporte a Largo Plazo (LRTP). Estas nuevas necesidades se combinan con las que ya figuran en el LRTP para formar la lista de proyectos que constituye el punto de partida para determinar las prioridades regionales del Plan Decenal del Estado.

1 Sollicitación de proyectos

2 Evaluación de proyectos

3 Criterios de selección de proyectos

4 Lista de proyectos preseleccionados

5 Proyectos candidatos a diez años

6 Alcance y revisión de costos

7 Prioridades del Plan Decenal

Los criterios de evaluación de proyectos a nivel estatal se ponderan y la RPC utiliza estas ponderaciones a principios de otoño de los años pares para darle una puntuación a cada proyecto restante con respecto a los criterios y establecer prioridades relativas. Los criterios actuales evalúan las necesidades e impactos de los proyectos con respecto a:

- Desarrollo económico y circulación de productos
- Equidad, accesibilidad y justicia medioambiental
- Movilidad y congestión
- Resistencia a los riesgos naturales
- Importancia de la red de transporte
- Seguridad para todos los usuarios
- Estado de conservación de la infraestructura
- Apoyo local y regional

A finales de otoño de los años pares, el TAC recomienda, y los Comisionados de la RPC seleccionan, un subconjunto de los proyectos preseleccionados como Proyectos candidatos de la RPC para el Plan Decenal. Esta lista está limitada, a nivel financiero, al objetivo de presupuesto regional (\$6.7 millones) más dos proyectos adicionales y se recopila información para cada proyecto con el fin de respaldar la revisión del NHDOT.

En la primavera de los años impares, la RPC utiliza los comentarios del NHDOT para limitar las prioridades regionales al objetivo presupuestario. El NHDOT incluye las recomendaciones finales de proyectos de la RPC en el borrador del Plan Decenal para iniciar el proceso de aprobación estatal.

A finales del verano de los años pares se evalúan todos los proyectos para determinar la elegibilidad para financiación federal, la viabilidad general y se clasifican en una de las tres categorías en función de la escala de beneficios (locales, regionales, interregionales). Los proyectos que son elegibles para recibir financiación federal, son viables en general, tienen un alcance y una estimación de costos definidos, pasan a la etapa siguiente, mientras que los que no alcanzan esos umbrales básicos se reservan para una futura consideración.

- Locales** Seguridad, accesibilidad y conexiones multimodales dentro de las comunidades.
- Regionales** Conexiones multimodales entre comunidades y centros de actividad regionales.
- Interregionales** Movilidad y mejoras intermodales para garantizar que la región esté bien conectada con el resto de New Hampshire y el noreste.

Basándose en la puntuación obtenida en el paso 3, el personal recopila los cinco proyectos más importantes de cada una de las tres categorías en una "lista de preselección" que se presenta al Comité Asesor de Transporte (TAC) para su revisión y consideración a mediados de otoño de los años pares.

Durante el invierno de los años impares, el NHDOT revisa los Proyectos candidatos de la RPC y formula recomendaciones de estimaciones de costos actualizadas. La revisión del NHDOT también aborda cualquier cuestión de diseño, alcance u otras que se haya observado.



Diríjase a therpc.org/transportation para obtener más información.