

For NHDOT use only:	
Application #:	_____
LOI Submitted:	<input type="checkbox"/>
Workshop Attended:	<input type="checkbox"/>
Application Received on:	_____

**NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION
CONGESTION MITIGATION & AIR QUALITY PROGRAM**

APPLICATION FOR FUNDING

Sponsor Information (*Sponsor is the municipality or organization that is applying.*)

Contact is the person who will be in responsible charge of the project)

Sponsor Name:

Mailing Address:

Telephone:

Email:

Contact Name and Title:

Telephone:

Email:

Governing Regional Planning Commission:

Executive Council District:

RPC and Executive Council information is important because final selections may be adjusted to provide regional equity

Project Information

CMAQ Activities: *Check the CMAQ activity(s) that your project is proposing.*

- Non-Transit related alternative fuel projects such as refueling or charging facilities.
- Projects that improve traffic flow, including efforts to provide signal system optimization, construct HOV lanes, streamline intersections, add turning lanes, improve transportation systems management and operations,
- Projects that implement ITS technology, including efforts to improve incident and emergency response or improve mobility, such as through real time traffic, transit, and multimodal traveler information
- Transit capital investments, including transit vehicle acquisitions and construction of new facilities or improvements to facilities that increase transit capacity,
- Transit operating assistance for new services or the incremental cost of expanded services.
- Transportation-focused (non-recreational) bicycle transportation and pedestrian improvements that provide a reduction in single-occupant vehicle travel
- Rail network Improvements

Description of work being proposed:

(Clearly describe purpose and need for project as well as project goals and objectives)

Map: *(If you are proposing an infrastructure project, A map is required as part of the application. Map must be scanned as a pdf file. Map should include street names, State route numbers, project details, identification of resources, north arrow, and a scale)*

MAP SUBMITTED

Resources within project limits:

(List all cultural, archeological, and natural resources, as well as any known hazardous materials in project limits)

Project Details

Road Name(s) *(List all roads in project limits as applicable or N/A if not along any public road)*

State Route Number: *(List all State route numbers or N/A if on a municipal road)*

Railroad: *(List name of railroad corridor and identify if project impacts a rail line or service in any way. Put N/A if not impacting a railroad corridor)*

Other: *(If off-road path, describe beginning and ending termination locations)*

Length of Project: *(If more than one location, provide total length of proposed improvement)*

Width of proposed improvement: *(If width is not consistent, provide an average width for majority of improvements)*

Surface Type: *(List Paved, Concrete, Gravel, Stone Dust, etc. for all proposed improvements)*

Ownership: *(List the entity that owns the land in the limits of your proposed improvements)*

**Project Cost Estimate – Infrastructure Projects fill in A through E,
For Non-Infrastructure Projects ONLY FILL IN E**

Identify the estimated project costs under each of the phases below.

A) Design/Engineering: \$
(Costs for engineering study, preliminary design, environmental review, identifying and establishing right-of-way, easements preparation, final design, and bid phase services)

B) Right-Of-Way: \$
(Cost of easement acquisition and/or land acquisition)

C) Construction: \$
(Cost of constructing project, materials, and labor)

D) Construction Engineering: \$
(Cost of engineering oversight for the project. Oversight needs to be almost fulltime.)

E) Project Total: \$
(Non-infrastructure projects fill in only this box) (Max \$3,000,000)

Identify the amount of federal funding you are applying for.

If you are adding funds that will be in addition to the amount of federal funds and match for your project those are considered non-participating funds. In this case you put the additional funds in the non-participating box. This is usually done if you want to do additional work that may not be eligible under the CMAQ program but you want the work done under the overall contract. Or if total project cost exceeds the \$3M cap.

Federal \$
(\$3,000,000 Max. for federal amount requested)

80%
(CMAQ funds are 80% with a 20% match))

Match \$
(Enter amount of local match)

20%

Non-Participating \$
(Additional funds added to project that are not CMAQ)

Reason for non-participating funds

Funding Total \$
(Max.\$3,000,000)

5. Evaluation Criteria (*Applications will be scored on criteria approved by the New Hampshire Department of Transportation*)

5-1) Project Readiness and Support (15 points maximum): *Does the applicant have LPA certified staff, have prior FHWA experience, and is project identified in local, regional, and/or statewide plan or a business plan? Please provide information and documentation that addresses the following:*

- Letter of Support from Sponsor's Governing Body (0 or 5 points)
- Current LPA Certified staff or prior experience with federal projects (0 or 5 points)
- How many local or regional plans is the proposed work in? If a private organization, is it part of a business plan (0 to 5 points)

5-2) Financial Readiness: (15 points maximum) *(CMAQ is a reimbursement program. Sponsor will have to gross appropriate funds for entire project before federal funds are authorized and eligible work can get started. Projects are reimbursed 80% of each reimbursement request.) Does the applicant have funding available to complete the project at time of application, or is there commitment to request funding at next annual town meeting (or equivalent)? Please provide information and documentation that addresses the following:*

- Are funds already gross appropriated? (0 or 5 points)
- Will sponsor receive approval to fully fund project within 6 months of project award? How? (0 or 5 points)
- Do the Sponsor's most recent financial audits and/or statements show any negative comments, material weaknesses, etc.? (0 to 5 points)

5-3) Stewardship / Sustainability: (Maximum 25 points) *What is the long-term maintenance plan for the project? Please provide information and documentation that addresses the following:*

- Infrastructure – How will the project sponsor maintain the completed facility/improvements? Does the sponsor have similar facilities, existing equipment, operations plan that is already in place that would accommodate this improvement as well? Who will maintain the project? Paid staff, volunteers, contracted labor? How will maintenance be funded? Is it part of a budget line or capital improvement?
- For capital purchases provide vehicle maintenance plan and expected life of purchase
- For Transit routes provide plan for continued sustainability after funding is complete

5-4) Air Quality Benefits: (Maximum 35 points) *Points will be awarded based on relative rank for air quality analysis. A cost/benefit factor will be calculated for each project and by category the top b/c factor will get 35 points and the bottom 0 and all others spaced relatively in between. Standardized air quality analysis templates have been created for each of the following project types:*

Check the box next to the category that your air quality analysis will be developed from.

- **Bike and Pedestrian projects**

- **Road/Intersection projects that mitigate congestion and air pollution**

- **ITS-related projects**

- **Alternative fuel projects (not transit related)**

- **Transit Capital Purchase**

- **New or expanded transit service**

- **Rail**

- **Other**

(Projects must demonstrate an Air Quality benefit. NHDOT staff will work with you as the applicant after the application is submitted to complete this air quality analysis. The project must show a reduction in CO, Ozone or PM2.5 to be eligible)

In the box below describe what your air quality analysis will be based on.

5-5) Regional Ranking: (Maximum 10 points) *Projects will be reviewed by the governing Regional Planning Commission and ranked. Those rankings will be used to assign points on a linear scale for final project rankings. Leave these boxes blank. They will be filled out by the Department.*

Ranking Points

6) Application Submission Information: The application is an adobe .pdf form. It must be saved as a pdf and copied to our Department FTP site. **DO NOT PRINT AND SCAN THE FORM.** We harvest data from the form boxes so the form must be saved as a pdf. Any supporting documents like the Map, Letter of support and other supporting documentation need to be submitted with the application in pdf format and saved to the FTP site. Please combine all supporting documents into one pdf if possible. This keeps submissions easier. Directions on accessing the Department FTP site are below. A tutorial on accessing the FTP site and copying files will be on the CMAQ website.

APPLICATIONS ARE DUE BY 11:59PM FRIDAY JANUARY 6, 2023!

Failure to meet this deadline will result in your project being removed from the scoring process.

Submission Guidelines

Format: Application form **must** be saved electronically as a pdf and then copied to the Department FTP site. All supporting maps, letters and other documents must be saved as a pdf and saved to the Department FTP site with the application form. **READ THE FTP TUTORIAL!**

Naming Convention: The FTP site has one folder for all submissions, **CMAQ Applications**. To keep track of the applications and attachments it is **essential** you follow the following naming convention. Name of town/city followed by filename and number if more than one application form a town/city. If you are an organization or business, put the name of your organization/business in place of the town/city above. If possible, combine all supporting material into one pdf.

Example: **ConcordApplication01.pdf ConcordSupportingMaterial01.pdf**
MybusCompanyApplication01.pdf MybusCompanySupportingMaterial01.pdf

Failure to follow this naming convention will cause confusion and could result in applications and/or attachments being lost.

A TUTORIAL DOCUMENT WILL BE PUT ON THE CMAQ WEBSITE. THIS DOCUMENT WILL SHOW HOW TO ACCESS THE FTP SITE, HOW TO COPY FILES TO THE SITE AND TO EXPLAIN THE REQUIRED NAMING CONVENTION

Submission: *All files must be received on or before*
11:59 PM Friday January 6, 2023

Direct any questions to: Tom Jameson, email: thomas.e.jameson@dot.nh.gov
phone: 603-271-3462

Examples of CMAQ Eligible Projects and Programs

- Diesel engine retrofits and other advanced truck technologies
- Idle reduction
- Congestion reduction and traffic flow improvements
- Freight and intermodal
- Transportation control measures
- Bicycle and pedestrian facilities and programs
- Travel demand management
- Public education and outreach activities
- Transportation management associations
- Carpooling and vanpooling
- Carsharing
- Extreme low temperature cold start program
- Training
- Inspection and maintenance programs
- Alternative fuels and vehicles
- Innovative projects



TOWN OF STRATHAM

INCORPORATED 1716

10 BUNKER HILL AVENUE • STRATHAM NH 03885

VOICE (603) 772-7391 • FAX (603) 775-0517

December 14, 2022

Mr. William Rose
Bureau of Planning & Community Assistance, NHDOT
7 Hazen Drive, P.O. Box 483
Concord, NH 03302

RE: Select Board CMAQ Letter of Support

Dear Mr. Rose,

On behalf of the Stratham Select Board, please accept this Letter of Support for the Town of Stratham's CMAQ application to fund the optimization and synchronization of traffic signal infrastructure along Portsmouth Avenue/Route 108 in Stratham. At its meeting of October 20, 2022, the Select Board voted in support of pursuing CMAQ funding for this project accepting the recommendation of the Stratham Planning Board, which identified this project as its most important priority for funding.

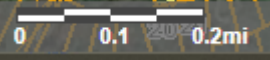
A significant share of residents of Stratham and many others from surrounding communities must navigate the series of traffic signals that greets motorists upon their approach into town on a daily basis. This project represents a common-sense measure to help reduce traffic congestion and improve the quality of life for the many motorists that travel the corridor regularly. This project enjoys broad-based community support, is supported by the Stratham Planning and Select Boards, is included as a priority project in the Stratham Master Plan, requires minimal operating and maintenance costs, and will result in reduced congestion and automobile-generated greenhouse gas emissions.

The Select Board is hopeful that NHDOT will recognize the many benefits this project offers and respectfully requests the NHDOT approve the project for reimbursement in the 2025-2028 CMAQ grant cycle.

Sincerely,

Michael Houghton
Chair, Stratham Select Board

RT. 108 CORRIDOR MAP



BUNKER HILL AV

108

RIVER RD

101

STRATHAM HEIGHTS RD

TOWN
of EXETER