

MINUTES
Rockingham Planning Commission

January 8, 2020
Hampton Academy, Hampton NH

Commissioners Present: B. Kravitz, Chairman, M. Olson, A. Carnaby (Hampton); G. Coppelman, P. Coffin (Kingston); J. Foley (Epping); A. Davis (Hampstead); L. Cushman, P. Hollasch (Stratham); M. Rabideau (Seabrook); B. Moreau, P. Britz (Portsmouth); J. Kiszka (Plaistow); M. McAndrew (New Castle); S. Gerrato (Greenland); A. Brubaker (H. Falls); C. Cross (Newington); B. Donahue (Salem); P. Merrill (Kensington)

Guests: P. Bushway; L. Sonnett; P. Lovejoy; M. Edgar; G. Taillon; J. Bachand; W. Griffith; A. Fries; S. Wrightsman; S. Kravitz

Staff: T. Roache (Executive Director); A. Pettengill (Business Manager)

1. **Chairman Kravitz called the meeting to order at 7 p.m.** and welcomed everyone to the new school addition. She thanked Mark Olson for supplying refreshments and introductions were made around the room.
2. **Minutes of September 11, 2019**

Coppelman moved to approve the Minutes of September 11, 2019 as presented; Coffin seconded.
SO VOTED.

3. **NH's Housing Shortage Discussion – Alex Fries, Policy Advisory-Governor's office; Sarah Wrightsman, Executive Director-Workforce Housing Coalition; Willis Griffith-State Rep**

Roache began by welcoming the panel, Alex Fries, Willis Griffith, and Sarah Wrightsman. He noted that although NH has a strong economy and unemployment is low, there is a housing shortage that needs to be addressed. Alex and Willis are members of the Governor's Task Force and are here to educate us on two proposed Bills to address the housing crisis.

Alex Fries explained that the Governor created a small group to address the affordable housing crisis for various income groups. The goal is to enhance local control, create process predictability and investment, and to leverage the State's capacity through Office of Strategic Initiatives and NH Finance Authority. Willis Griffith noted that many Reps have worked on this legislation and have spent time traveling all around the State to talk to developers, housing coalitions, and municipalities so that this Bill can become the framework for a solution. All

perspectives are encouraged to attend the next Legislative Hearing on Tuesday, January 21st at 9:30 a.m.

Alex & Willis reviewed the major categories of the legislation. Enhancement of local control, create process predictability and accelerate the investment in housing. Key factors in each category include: requiring training for local land use board members and improving local inclusionary zoning options that towns can adopt if they choose to; also posting of fees and costs, an update of definitions and fair housing incentives and create a fair and predictable appeals process; Expansion of TIF districts and tax restructuring to incentivize investment and grow a lower cost housing market. Discussion followed on many topics including current housing stock, local control, inclusionary zoning & sewer funding and data on vacancy rates. Sarah explained that the Workforce Housing Coalition works with communities to create zoning that allows for workforce housing at the local level to enhance the supply and diversity of current housing stock.

4. Commissioner Roundtable- Comments and suggestions were heard around the room relating to the proposed legislation.

The Panel members thanked the RPC for holding the meeting and asked that everyone feel free to reach out to them with stories and experiences, and to come testify at the hearing or call the Committee members. Kravitz thanked the Panel members for an interesting and concise discussion on the issues and their leadership on this topic.

5. Public Comment – None

The meeting adjourned at 8:38 p.m.

Respectfully submitted,
Annette Pettengill, Recording Secretary



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2020 NOMINATING COMMITTEE REPORT

TO: RPC Commissioners

FROM: Nominating Committee *Glenn Coppelman, Kingston; Barbara Kravitz(Chair), Hampton; Alan Davis, Hampstead; Lucy Cushman, Stratham, Phil Wilson, No. Hampton (ex officio); Richard McDermott, Hampton Falls*

DATE: June 10, 2020

SUBJECT: **Proposed FY2021 Slate for Officers and Executive Committee**

This Report of the Nominating Committee is prepared in accordance with Article V, Section 2 of the Commission Bylaws requiring that the Nominating Committee submit a report with nominations for Commission officers and at-large positions for the ensuing year be distributed to the membership at least 30 days prior to the annual meeting.

Nominating Committee Membership for FY2020, appointed by Executive Committee vote on 02-26-20: Glenn Coppelman, Kingston; Barbara Kravitz(Chair), Hampton; Alan Davis, Hampstead; Lucy Cushman, Stratham, Phil Wilson, No. Hampton (ex officio); Richard McDermott, Hampton Falls

The Committee met remotely via zoom on March 25th and again on April 22nd to consider nominations for Officers and Executive Committee members for the ensuing fiscal year. Prior to these meetings, a general announcement for nominations was made via email in March and April. In addition, specific communities and individuals were targeted for two open at large positions. Email reminders were sent to all commissioners notifying them that the Nominating Committee would be considering nominations for Commissioners interested in serving on the Executive Committee.

At the meeting on March 27th, the Nominating Committee reviewed the current roster of all commissioners, their tenure and resignations. The Committee reviewed bylaw requirements, potential candidates, and reaffirmed the general objective of officers succeeding from Vice Chair to Chair, and the understanding that officers are encouraged to serve two one-year terms as they are willing and able.

Based on this approach, the Nominating Committee developed the proposed slate for FY 2021 shown below, which includes the addition of one new at-large member, Elizabeth Moreau of Portsmouth.

This report and any further revision to it will be distributed for consideration at the RPC annual meeting to be held on June 10, 2020. Additional nominations will be accepted from the floor during the Annual Meeting.

**PROPOSED OFFICERS AND EXECUTIVE COMMITTEE
FOR FISCAL YEAR 2021**

Officers:

Chair	Richard McDermott, Hampton Falls
Vice Chair	Alan Davis, Hampstead
Treasurer	Mike Turell, Atkinson
Secretary	Glenn Coppelman, Kingston
Immediate Past-Chair	Barbara Kravitz, Hampton

At-Large Members:

1. Mike Rabideau, Seabrook
2. Tim Moore, Plaistow
3. Michael McAndrew, New Castle
4. Lucy Cushman, Stratham
5. Lang Plumer, Exeter
6. Elizabeth Moreau, Portsmouth
7. Phil Wilson, North Hampton
8. Vacant

Rockingham Planning Commission
FY 2021 Budget

			Resources	Match/ Allocati
			Resources	
	Local Dues			
1		Local Dues	\$ 167,688.25	
2	Dues Funded Services/Committees			
3		Aggregated Town Services		\$ 45,63
4		Local Services		\$ 41,28
5	State and Federal Contracts			
6	Transportation			
7		NHDOT DOT Highway Planning	\$ 619,442.10	\$ 68,82
8		CTAP TDM Ride share	\$ 29,000.00	\$ 4,50
9	Environment/Water/Climate			
10		NH DES Coastal Program Tech Assistance	\$ 12,500.00	\$ 12,50
11		NHDES PSM Coastal SHIFT Transportation Corridor	\$ 38,000.00	
12		NHDES Sourcewater Protection - Reg DW Plan	\$ 10,000.00	
13		NHDES Sourcewater Protection - Buffers	\$ 20,000.00	
14		NHDES 604B Country Pond	\$ 9,000.00	
15		NHDES CZP North Hampton Coastal Resilience	\$ 6,700.00	
16		NHDES CZP Exeter Resilience Sustainability	\$ 6,358.00	
18	Hazard Mitigation			
19		FY 20 HSEM Hazard Mitigation	\$ 15,900.00	
20	Targeted Block Grant			
21		OSI TBG	\$ 11,111.00	
22	Sub Total State/Federal Contracts		\$ 778,011.10	
23	Grants			
25	Sub Total Grants		\$ -	
26	Local Planning Contracts			
27	Circuit Rider Services			
28		Plan Review Income		
29		East Kingston	\$ 11,760.00	
30		Fremont	\$ 11,060.00	
31		Kensington	\$ 10,430.00	
32		Newton	\$ 12,810.00	
33		Atkinson	\$ 9,240.00	
34		Hampton Falls	\$ 16,100.00	
35		North Hampton	\$ 20,370.00	
36		Raymond	\$ 14,000.00	
38	Local Grant Match			
39		Local Matching	\$ 2,000.00	
40	Other Local Contracts			
42		Regional HHW Management	\$ 4,000.00	

Rockingham Planning Commission
FY 2021 Budget

				Resources	Match/D Allocati
60			Expenses		
61					
62			Salaries	\$ 633,708.00	
63			Contracted Services	\$ 107,711.00	
64			Legal Services	\$ 1,000.00	
65			Travel & Expenses	\$ 7,000.00	
66			Bank Service Charge	\$ 350.00	
67			Taxes-Payroll	\$ 48,479.00	
68			Unemployment Insurance	\$ 501.00	
69			Health Insurance	\$ 45,584.00	
70			Health Stipend	\$ 12,000.00	
71			Dental Insurance	\$ 8,000.00	
72			Life & Disability Insurance	\$ 3,800.00	
73			Retirement - 457 Plan	\$ 27,404.00	
74			Retirement - NHRS	\$ 41,543.00	
75			General Insurance	\$ 4,000.00	
76			Rent	\$ 51,546.00	
77			Janitorial	\$ 2,000.00	
78			Telephone & Internet	\$ 4,100.00	
79			Office Supply and Events	\$ 10,000.00	
80			Postage	\$ 1,000.00	
81			Audit	\$ 12,000.00	
82			Utilities	\$ 7,100.00	
83			Contract Printing	\$ 2,000.00	
84			Newspaper and Media	\$ 1,000.00	
85			Equipment and Software Maintenance	\$ 17,500.00	
86			Dues & Subscriptions	\$ 18,000.00	
87			Training, Workshops, Conf.	\$ 5,000.00	
88			Accounting	\$ 300.00	
89			Payroll Processing	\$ 500.00	
90			Miscellaneous	\$ 2,000.00	
91			Equipment Purchases	\$ 5,000.00	
92			Reserve	\$ 15,743.35	
Total EXPENSES				\$ 1,095,869.35	