

MINUTES

ROCKINGHAM PLANNING COMMISSION

May 11, 2016

Seabrook Public Library, Seabrook NH

Commissioners: P. Wilson, Chairman (North Hampton); E. Dykeman (Sandown); B. Kravitz, A. Carnaby (Hampton); T. Moore (Plaistow); P. Merrill, J. Whitney (Kensington); J. Foley (Epping); K. Woolhouse, D. Clement (Exeter); P. Winslow (Rye); D. Hawkins, J. Janvrin (Seabrook); J. Doggett (Newton); R. McDermott (Hampton Falls); S. Gerrato (Greenland); G. Coppelman (Kingston)

Guests: L. Wilson (North Hampton); A. Khan (Seabrook)

Staff: C. Sinnott (Executive Director); A. Pettengill (Business Manager)

- I. **Chairman Wilson convened the meeting at 7:00 p.m. and welcomed all in attendance.**
- II. **Planning Update for Seabrook – A. Khan & D. Hawkins, Seabrook Selectmen**

Abul Khan welcomed everyone and introduced Don Hawkins. Hawkins gave a brief update of projects the Town of Seabrook has been working on, including, updated master plan, rezoning of Route 1; update of aquifer protection zoning; adding a master plan chapter for coastal hazards/sea level rise and establishing a Route 1 Study Committee.

Chairman Wilson welcomed new Commissioner Eric Dykeman, from Sandown.

- III. **Minutes March 9, 2016**

*Moore moved to approve the Minutes of March 9, 2016 as presented; Winslow seconded.
SO VOTED. (1 abstention)*

- IV. **Review/Adopt Draft FY 2017 RPC Budget**

Sinnott referred to Attachment 2 and noted the Executive Committee recommended approval. He also stated that funding is never certain at this point, but this budget is conservative at 7.5 % less than the current year's funding total. He reviewed funding and expense items and stated that the salary line item includes a 1.25% COLA increase and maintains a health stipend for those that choose not to take part in the RPC health

insurance; and includes \$66 per hour circuit rider rate and \$63 per hour standard rate; \$85 non-member rate. The Dues rate goes up to .99

Doggett asked why Fremont is no longer a dues-paying member and Sinnott replied that he was unsure but there was a general sentiment that didn't like the work of the RPC. He noted that he will be talking to them again soon and will let the Board know what comes of it. *Dogget moved to approve the FY 2017 Budget; Clement seconded. SO VOTED. (Coppelman abstained)*

V. Report of the Nominating Committee Proposed Slate of Officers- FY 2017

Wilson noted that the proposed Slate of Officers is presented 30 days in advance of the Annual Meeting and nominations will be accepted on the floor of the Annual Meeting.

VI. Contract Authorizations:

- A. NHOEP TBG: Contract much the same as previous years to include GIS; GIS Software; RIC; and local assistance match increased to \$6000 in local assistance since 3 communities have made requests for help. *McDermott moved to allow Executive Director to enter into and receive funds from NHOEP for TBG; Kravitz seconded. SO VOTED.*
- B. NHDES CZP: contract much the same as previous year to include support for CAW, CRHC, and Technical Assistance. *Merrill moved to allow Executive Director to enter into and receive funds from NHDES for CZP; Moore seconded. SO VOTED.*
- C. NHHSEM Hazard Mitigation Plans: Pre-Disaster Mitigation contracts for 3 towns: North Hampton, Plaistow, Portsmouth; contract still in negotiation. Sinnott requested the ability to negotiate the contract and sign when terms have been made agreeable and to correct the total in Exhibit B to \$31,333; *Merrill moved to allow Executive Director to enter into and receive funds from NHHSEM when and if terms are agreeable; McDermott seconded. SO VOTED.*

VII. MS4 Permit Update

Sinnott presented information on the EPA's MS4 NH Permit. He reviewed the program's goals to reduce the discharge of pollutants into surface waters, protect water quality, and meet requirements of the Clean Water Act. He explained the reduction of stormwater pollution reaching surface waters is accomplished by requiring municipalities to identify sources of stormwater, monitor and retrofit existing stormwater sources, eliminate new sources of stormwater, and conduct public outreach on how to reduce stormwater pollution. Some municipal strategies to accomplish reduction include adopting stormwater mgmt. regulations, inventory and map drainage infrastructure systems, provide staff training on permit requirements, reporting and data analysis and collection, and develop a comprehensive stormwater mgmt. and water quality plan.

VIII. RPC Website Tour – Wilson suggested everyone visit the new website and give feedback.

IX. Commissioner Roundtable – Commissioners shared planning projects, questions and guidance on various topics.

X. Other Business

- A. Communications: Raymond membership – Town of Raymond approved moving from SNHRPC to RPC and it will be official in a month or so.; WISE received the EPA Environmental Merit Award
- B. Annual Meeting: June 8th, Atkinson Country Club, Speaker Rebecca Rule, Humorist;
- C. Other: Sinnott noted that Scott Bogle is at home recovering from hip surgery and will be working from home for several weeks; Tom Falk retired and the staff had a retirement lunch party for him; Bike to Work week is next week; Exeter sidewalk project has begun.

XI. Public Comment – None

Meeting adjourned at 9:05 p.m.

Respectfully,

Annette Pettengill, Recording Secretary